



BOARD MEETING MINUTES Alaka'i O Kaua'i Charter School

Date: April 15, 2024

Started: 5:03 pm

Ended: 7:26 pm

Location

Address: 2-4035 Kaumuali'i Hwy, Koloa, HI 96756

ZOOM:

Zoom Meeting

<https://us06web.zoom.us/j/84066436529?pwd=j6aCDvLadaruHEMBjLUmwfUUAmZOB1.1>

Meeting ID: 840 6643 6529

Passcode: 3y0sjb

Purpose: Regular scheduled meeting of our Board of Directors

Chaired by: Nicola Sherrill

Recorder: Kelly Ann Hensley

Minutes

1. Opening Items

1.1 Meeting Called To Order- Welcome

Board Chair Sherill called the meeting to order at 5:03 pm and read the Alakai O Kauai Mission Statement.

Status: Completed

1.2 Board Roll Call

Board Chair Nicola Sherill took roll call, Board Members present: Chris Town, Daniel Duffy, Leia Makaneole, Derek Johnson, Bob Wu & Rafael Tapia.

Status: Completed

1.3 Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Duffy to approve Agenda for April 15, 2024 Alaka'i O Kaua'i Public Board Meeting, seconded by Member Town the Motion passed by unanimous vote.

Status: Completed

1.4 Approval of Minutes - March 25, 2024 Board Meeting

The Minutes were brought forward for consideration. Upon Motion by Member Tapia to Approve Minutes for Alaka'i o Kaua'i Charter March 25, 2024 Public Board Meeting, seconded by Member Wu, the Motion passed by unanimous vote.

Status: Completed

2 Public Comments

2.1 Comments from the public and community members.

No public comments at this time.

Status: Completed

3. Curriculum Moment

3.1 Facilitator Presentation

DJ introduced Mrs. Lynn Charton

She is the first grade teacher facilitator at Alaka'i. She has introduced many great things to our school including more gardens and a transparent bee hive.

Status: Completed

4. Service Provider Presentation

4.1 None at this time as of 04/15/2024, but Brian Cuda offered any questions etc.

5. Administrative Reports

5.1 School Director Report Update

- Education
- Facilities
- Enrollment
- Fundraising/ PTN
- Personnel

Education and Curriculum: Alaka'i O Kaua'i Charter School is about to embark in the SBAC testing in grades 3-7. We previously exceeded all schools on Kauai in Math, ELA & Science. This years spring event will be 'Hoike and is on May 24th, 2024, all of the learning community is invited. Wellness week will be April 22nd, and on April 26th will be our sports spectacular showcase.

Facilities: Appreciation of work on campus by Jon and Adam by building a replica boat for the 4th grade class in learning navigation. MC&A will be at school on May 14th to help with the new classrooms being built, Mrs. Patricia and Ms. Jennifer worked with them to help with wish lists from teachers for potential additional work and items. Jon is working with Knudsen Trust on permits/lease.

Enrollment: Project enrollment is 250 for next year. Current Enrollment: 225 Learners for SY23-24 Oct Tru-up. Learner count 221 as of April 12, 2024. Thank you to Kumu Chris for assisting with the lottery for new upcoming families for the new school year and Ms. Jennifer for doing all that she does in helping with enrollment for the school as registrar.

Fundraising/PTN: The last meeting was held on April 5, 2024 at 3pm. The PTN will be supporting the 'Hoike celebration on May 24, 2024. Also, the Annual Charity Walk is May 4th. The next PTN meeting will be held virtually on April 26, 2024 at 3pm. We are grateful for their generous help for the school with busing for field trips, enrichments, project based learning etc.

Elected Executives are:

President- Ms. Kalina

Vice President- Ms. Kelly Ann

Secretary- Ms. Jackie

Treasurer- Ms. Giselle

Personnel

Currently advertising for employees to join our team for this year and next year. Our school is currently in search for a new director. We have conducted multiple interviews. There's no current changes but in August will have two and a half more teachers.

Employment : None

Resignation / Termination
None

Other: N/A

Status: Completed

5.2 Financial Report

March Beginning Balance: \$1,381,748.81
Cleared Transactions: \$118,215.17
Cleared Balance: \$1,263,714.80
Uncleared Transactions: \$-50,108.98
As of 03-25-24 Register Balance: \$ 1,213,605.82
March Ending Balance: \$1,212,208.71

Status Completed

5.3 Board Committee Reports

Board Chair Called for Sub-Committee Reports.
No reports at this time. Dan is working on contracts for IT and to terminate MLN services as of July 1st, working on getting Brian Cuda to take over services as a contractor.

Status: Completed

6. Action Items

6.1 None

Status: Completed

7. Executive Session

6.1 Executive Session

Entered Executive session: 7:01 pm

Exited Executive session: 7:25 pm

Status: Completed

8. Closing Items

8.1. Next Meeting Date

Committee Meeting: May 6, 2024 (tentatively to add another meeting as this one will be used for interviewing new director)

Public Board Meeting: May 20, 2024

Status: Completed

8.2. Adjournment

Meeting Adjourned: 7:26 pm

Status: Completed

Date: _____

Motion to Approve the minutes made by: _____

Seconded by _____

Board Secretary, Leia Makaneole