



BOARD MEETING MINUTES Alaka'i O Kaua'i Charter School

Date: March 25, 2024

Started: 5:05 pm

Ended: 7:12 pm

Location

Address: 2-4035 Kaumuali'i Hwy, Koloa, HI 96756

ZOOM:

Zoom Meeting

<https://us06web.zoom.us/j/84066436529?pwd=j6aCDvLadaruHEMBjLUmwfUUAmZ0B1.1>

Meeting ID: 840 6643 6529

Passcode: 3y0sjb

Purpose: Regular scheduled meeting of our Board of Directors

Chaired by: Nicola Sherrill

Recorder: Kelly Ann Hensley

Minutes

1. Opening Items

1.1 Meeting Called To Order- Welcome

Board Chair Sherill called the meeting to order at 5:05 pm and read the Alakai O Kauai Mission Statement.

Status: Completed

1.2 Board Roll Call

Board Chair Sherill took roll call, Board Members present: Rafael Tapia, Chris Town, Daniel Duffy, Bob Wu & Leia Makaneole

Status: Completed

1.3 Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Tapia to approve Agenda for March 25, 2024 Alaka'i O Kaua'i Public Board Meeting, seconded by Member Chris Town the Motion passed by unanimous vote.

Status: Completed

1.4 Approval of Minutes - February 12, 2024 Board Meeting

The Minutes were brought forward for consideration. Upon Motion by Member Tapia to Approve Minutes for Alaka'i o Kaua'i Charter February 12, 2024 Public Board Meeting, seconded by Member Chris Town, the Motion passed by unanimous vote.

Status: Completed

2 Public Comments

2.1 Comments from the public and community members.

No public comments at this time.

Status: Completed

3. Curriculum Moment

3.1 Facilitator Presentation

DJ introduced Mrs. **Jynatha Kleypas**

She is the second grade long term sub teacher facilitator at Alaka'i. She shared how well the keiki have adapted to the change of her coming in. They have been conducting experiments and studying the habitat of Kauai, as well as including presenting it at their presentation of learning to parents.

Status: Completed

4. Service Provider Presentation

4.1 None at this time as of 03/25/2024.

5. Administrative Reports

5.1 School Director Report Update

- Education
- Facilities
- Enrollment
- Fundraising/ PTN
- Personnel

Education and Curriculum: We still have minimal office referrals and discipline issues so far for this year. The referrals to our counselor have been manageable and we have been using additional support from a graduate student. We have also had minimal bus issues as well. Thankful for Kumu Noe who made a magical song with our keiki and we shared it during Read Across America and Aloha week.

Facilities: Appreciation of work on campus by Jon and Adam including daily improvements and the outdoor classroom outside the fourth grade classroom. The new beehive area will be outside the gym by the forest area. Tuesday May 14th the MC&A will be on campus. The art and Hawaiiana classes are being worked on so we can get into permitting. No current updates on the lease.

Enrollment: Current Enrollment: 225 Learners for SY23-24 Oct Tru-up. Learner count 221 as of March 24, 2024. The families are vetted through Ms. Jennifer with tours. We are expecting 250 learners next year, which is our maximum capacity.

Fundraising/PTN: The last meeting was held on February 23, 2024 at 3pm. The PTN will be supporting the 'Hoike celebration on May 24, 2024. Also, the Annual Charity Walk is May 4th. The next PTN meeting will be held virtually on April 5, 2024 at 3pm (this is for our March meeting.) And then again Friday, April 26, 2024 at 3pm (that will be for our April meeting.)

Elected Executives are:
President- Ms. Kalina
Vice President- Ms. Kelly Ann
Secretary- Ms. Jackie

Treasurer- Ms. Giselle

Personnel

Currently advertising for employees to join our team for this year and next year. We have conducted multiple interviews. This Sunday March 31, 2024 the Director job application will be closed. Monday, April 8, 2024 will be holding interviews for the new Director and will offer two new teacher positions for next year.

Employment : New Hire/ Status Change

Angela Hughes - Educational Assistant

Misty Soares- Educational Assistant

Resignation / Termination

None

Other: N/A

Status: Completed

5.2 Financial Report

February Beginning Balance: \$1,635,693.98

Cleared Transactions: \$253,945.17

Cleared Balance: \$1,381,748.81

Uncleared Transactions: \$7,622.78

As of 02-29-24 Register Balance: \$1,374,126.03

February Ending Balance: \$1,369,813.46

Status Completed

5.3 Board Committee Reports

Board Chair Called for Sub-Committee Reports.

No reports at this time.

Status: Completed

6. Action Items

6.1 Potential Addition of new Board Members

Addition of Derek Johnson as a new board member was brought forward for consideration. Upon Member Wu made a Motion to Approve Addition of Derek Johnson as a new board member, Member Duffy seconded, Motion Passed with Unanimous vote.

Status: Completed

7. Executive Session

6.1 Executive Session

Entered Executive session: 6:52 pm
Exited Executive session: 7:12 pm

Status: Completed

8. Closing Items

8.1. Next Meeting Date

Committee Meeting: April 8, 2024

Public Board Meeting: April 15, 2024

Status: Completed

8.2. Adjournment

Meeting Adjourned: 7:12 pm

Status: Completed

Date: _____ 04/15/24

Motion to Approve the minutes made by: Member Tapia

Seconded by Member Wu

Board Secretary, Leia Makaneole

A handwritten signature in black ink, appearing to read "Leia Makaneole". The signature is written in a cursive, flowing style.