



## BOARD MEETING MINUTES Alaka'i O Kaua'i Charter School

Date: February 12, 2024

Started: 5:09 pm

Ended: 7:11 pm

Location

Address: 2-4035 Kaumuali'i Hwy, Koloa, HI 96756

ZOOM:

*Zoom Meeting*

<https://us06web.zoom.us/j/84066436529?pwd=j6aCDvLadaruHEMBjLUmwfUUAmZ0B1.1>

*Meeting ID: 840 6643 6529*

*Passcode: 3y0sjb*

Purpose: Regular scheduled meeting of our Board of Directors

Chaired by: Rafeal Tapia

Recorder: Kelly Ann Hensley

Minutes

### 1. Opening Items

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#### 1.1 Meeting Called To Order- Welcome

Board Chair Rafeal Tapia called the meeting to order at 5:09 pm and read the Alakai O Kauai Mission Statement.

**Status: Completed**

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#### 1.2 Board Roll Call

Board Chair Rafeal Tapia took roll call, Board Members present: Rafael Tapia, Chris Town, Daniel Duffy, Bob Wu & Leia Makaneole  
Nicola Sherrill arrived at 6:04pm

**Status: Completed**

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### **1.3 Adoption of Agenda**

The Agenda was brought forward for consideration. Upon Motion by member Dan Duffy to approve Agenda for February 12, 2024 Alaka'i O Kaua'i Public Board Meeting, seconded by Member Chris Town the Motion passed by unanimous vote.

**Status: Completed**

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### **1.4 Approval of Minutes - January 22, 2024 Board Meeting**

The Minutes were brought forward for consideration. Upon Motion by Member Dan Duffy to Approve Minutes for Alaka'i o Kaua'i Charter January 22, 2024 Public Board Meeting, seconded by Member Chris Town, the Motion passed by Unanimous vote.

**Status: Completed**

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## **2 Public Comments**

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### **2.1 Comments from the public and community members.**

No public comments at this time.

**Status: Completed**

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## **3. Curriculum Moment**

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### **3.1 Facilitator Presentation**

DJ introduced Mrs. Karen Shay being the second grade facilitator at Alaka'i. She shared her class routines and the continued success of making soap from luffas grown on campus, which involves Science standards. She introduced a class store to practice skills with Math, Social Studies and Social-Emotional standards, which has also been a great success. In the stages of planning future projects to understand environmental erosion, possibly exploring Popiu area and caves.

**Status: Completed**

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## 4. Service Provider Presentation

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4.1 None at this time as of 02/12/2024.

## 5. Administrative Reports

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### 5.1 School Director Report Update

- Education
- Facilities
- Enrollment
- Fundraising/ PTN
- Personnel

#### **Education and Curriculum:**

As a project based learning school we will be doing our school-wide PBL-Hoike on May 24, 2024. It will be embracing the old traditions of Hawaiian culture. The Makahiki Games went well on campus, and there is a HSTA day on February 16 which will be a PD day for teachers and no school for students. The Thinking Classroom is still being continued on campus. (Also applied to be a Blue Zone School.)

#### **Facilities:**

Appreciation of work on campus by Jon and Adam including music stands, and for working on the new facilities for the art and hawaii rooms with the help of Rafeal. The drawings have been sent to Knudsen trust, and getting approval from the architect on plans and estimate of costs.

#### **Enrollment:**

Current Enrollment: 225 Learners for SY23-24 Oct Tru-up.

Learner count 221 as of February 9, 2024.

Enrollment for next year has begun, a lot of our new learners will mostly be incoming Kindergarten. We have over 100 applications for incoming, but we can only accept a total of 250 learners as our maximum enrollment and SY24-25 is projected to reach that number.

#### **Fundraising/PTN:**

The last meeting was held on January 26, 2024 at 3pm. The PTN did an outstanding job of the Jog-A-Thon which raised \$21,000. Also, the Charity Walk will be on May 4, 2024.

Elected Executives are:

President- Ms. Kalina

Vice President- Ms. Kelly Ann

Secretary- Ms. Jackie

Treasurer- Ms. Giselle

#### **Personnel**

Currently advertising for employees to join our team for this year and next year. DJ Adams will be resigning as of December 31, 2024 to give time to the new interim director with transitioning. We've been doing interviews and working on support staff for eighth grade next year. Currently up to date with all of our reporting to the Charter Commission.

**Other:** N/A

**Status:** Completed

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## 5.2 Financial Report

Beginning Balance: \$1,723,335.16  
Cleared Transactions: \$1,635,593.98  
Cleared Balance: \$1,611,818.09  
Uncleared Transactions: -\$23,775.89  
Ending Register Balance: \$1,565,921.70

We also received our federal impact aid deposit of \$71,407.

**Status Completed**

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## 5.3 Board Committee Reports

Board Vice Chair Called for Sub-Committee Reports.

Chair Sherrill wanted to appreciate Derek and received his application to move forward.

**Status:** Completed

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## 6. Action Items

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### 6.1 ACTION Item

No ACTION ITEM was brought forward for consideration.

**Status:** Completed

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## 7. Executive Session

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### 6.1 Executive Session

Entered Executive Session: 6:52 p.m.

Exited Executive Session: 7:09 p.m.

**Status: Completed**

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## 8. Closing Items

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### 8.1. Next Meeting Date

Committee Meeting: March 11, 2024

Public Board Meeting: March 25, 2024

**Status: Completed**

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### 8.2. Adjournment

Meeting Adjourned: 7:11 p.m.

**Status: Completed**

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Date: 3/25/24

Motion to Approve the minutes made by: Member Duffy

Seconded by Member Town

Board Secretary, Leia Makaneole

