



MEETING MINUTES- Alaka'i O Kauai

Date: Monday, December 11, 2023
Started: 5:05 pm
Ended: 6:35 pm
Location Address: 2-4035 Kaumuali'i Hwy, Koloa, HI 96756
ZOOM :
Join Zoom Meeting

<https://us06web.zoom.us/j/84066436529?pwd=j6aCDvLadaruHEMBjLUmwfUUAmZ0B1.1>

Meeting ID: 840 6643 6529

Passcode: 3y0sjb

Purpose Regular scheduled meeting

Chaired by Chair Nicola Sherill

Recorder Nicola Sherill(5:05-5:09), Leia Makaneole

Minutes

1. Opening Items

1.1 Meeting Called To Order- Welcome

Board Chair Sherill called the meeting to order at 5:05 pm and read the Alakai O Kauai Mission Statement.

Status: Completed

1.2 Board Roll Call

Board Chair Sherill noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Rafael Tapia, Chris Town, Daniel Duffy, Bob Wu.
Late Arrival: 5:09 Leia Makaneole

Status: Completed

1.3 Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Tapia to approve Agenda for December 11, 2023, seconded by Member Town, the Motion passed by unanimous vote.

Status: Completed

1.4 Approval of Minutes - November 13, 2023 Board Meeting

The Minutes were brought forward for consideration. Upon Motion by Member Town to Approve Minutes for Alaka'i o Kaua'i Charter Nov. 13, 2023 Public Board Meeting, seconded by Member Tapia, the Motion passed by Unanimous vote.

Status: Completed

2 Public Comments

2.1 Comments from the public and community members.

No public Comments at this time.

Status :Completed

3. Curriculum Moment

3.1 Facilitator Presentation

DJ introduced Ms.Kate, a returning facilitator for grade 4. Began career in 2004 in San Francisco, received teaching credential 2008 at UH Manoa. Striving to combine SEL standards and Hawaiian culture into every facet of learning here at Alaka'i o Kaua'i. With high-lighting "place based" learning in each learner's PBL, she promotes the nature of caring for this place in each learner.

Driving question "How can we as Alaka'i help preserve Hawaiian cultural practices at Alakoko Fishpond." Going through Hawaiian cultural practices with each visit to Huleia the learners are

demonstrating the values of each individual focus group (hui) and observing how they tie into each other.

Status: Completed

4. Service Provider Presentation

4.1 No Service provider Presentation at this time

5. Administrative Reports

5.1 School Director Report Update

- Education
- Facilities
- Enrollment
- Fundraising/ PTN
- Personnel

Education and Curriculum:

Focusing on “Caring” Character trait for the month, Change for Change concluded on Dec. 01st having raised \$977.62 for Maui.

Started our Holiday Hampers collecting non-perishable items to go towards distributing to people in our learning community to be blessed during this festive season.

Facilities:

Kindergarten garden area has been completed and Ms. Joanne will begin there activity of growing food.

Dr. John and Mr. Adam constructed a gate to help keep the entrance to lessen the impact of the goats in that area.

The planning stages for the two learning spaces needed for the 2024-25SY for Art and ‘Ike Hawaii will go to review.

Layout review approval status- not approved from Knudesen but will get approval before the construction Rafael will set up a follow up meeting.

Enrollment:

Projected Enrollment: 215 Learners

Current Enrollment: 225 Learners for SY23-24 Oct Tru-up.

Learners count is 225 as of Dec. 5th. Expected number of learners will drop due to moving off island families.

There is a long waiting list. 250 learners our maximum enrollment and SY24-25 is projected to reach that number.

Fundraising/PTN:

PTN Held their meeting on Wed. Friday Dec. 8th at 5pm Virtually. Poorly attended and trying to find a time that accommodates the parent community. Did an Outstanding Lights on Rice Dec. 01st.

Santa's Shop was held on campus and was a great success

Hot Lunch and Christmas Craft Fair Dec 15th

Currently their financial support is geared towards purchasing supplies for the enrichment classes, purchasing buses for the field Trips and supporting high quality project based learning projects.

Elected Executives are:

President- Ms. Kalina

Vice President- Ms Kelly Ann

Sec - Ms. Jackie

Treasurer- Ms. Giselle

Next Meeting will be held virtually TBD.

Personnel

Currently advertises for employees to join our team and interviewed a current Hawai'i Department of Education teacher to meet the need for a middle school facilitator.

New Hire/ Status Change

Breane Silva - EA Level3 - RTI program

Resignations/ Terminations

No changes

Other

Next sets of required uploads to the Kuleana Portal were completed before their deadlines; we are currently up to date with all our reporting to the Hawaii Charter Commission.

Status: Completed

5.2 Financial Report

November Beginning Balance : \$1,148,552.17
Cleared Transactions : \$-119,719.89
Cleared Balance: \$1,028,832.28
Uncleared Transactions : \$-36,000.20
November Ending Register Balance : \$992,832.08

Status Completed

5.3 Board Committee Reports

Board Vice Chair Called for Sub- Committee Reports.
Rafael- Noted Follow-up meeting for with Jon regarding the construction plans to get approved by Knudsen Trust.
Nicola- The application for the Charity Walk and to make sure we do not use the iLead / Maker network.

Status: Completed

6. Action Items

6.1 Policy on Vetting of Outside Presentations and Curriculum

A Policy on Vetting of Outside Presentations and Curriculum was brought forward for consideration. Upon Member Tapia made a motion to approve Policy on Vetting of Outside Presentations and Curriculum, Member Town seconded, Motion passed with unanimous vote.

Status: Completed

7. Executive Session

7.1 Executive Session

Not at this time.

Status: Completed

8. Closing Items

8.1. Next Meeting Date

Committee Meeting: Jan. 8th, 2023 (in person @ 5 pm Location TBD)

Public Board Meeting : Jan. 22nd, 2023

Status: Completed

8.2. Adjournment

Meeting Adjourned 6:35 pm

Status: Completed

Date: 1/22/24

Motion to Approve the minutes made by: Member Duffy

Seconded by Member Wu

Board Secretary, Leia Makaneole

