



MEETING MINUTES- Alaka'i O Kauai

Date: Monday, October 16, 2023
Started: 5:05 pm
Ended: 7:24 pm
Location Address: 2-4035 Kaumuali'i Hwy, Koloa, HI 96756
ZOOM :

Join Zoom Meeting

<https://us06web.zoom.us/j/89125200261?pwd=uqCLEMWUBI88bd1AP0nFCUu0tSBXPM.1>

Meeting ID: 891 2520 0261

Passcode: 41Ft3w

Purpose Regular scheduled meeting

Chaired by Board Chair Nicola / Vice Chair Rafael

Recorder Leia Makaneole

Minutes

1. Opening Items

1.1 Meeting Called To Order- Welcome

Board Chair Nicola called the meeting to order at 5:05pm and read the Alakai O Kauai Mission Statement.

Status: Completed

1.2 Board Roll Call

Board Chair Nicola Noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Rafael Tapia, Chris Town, Daniel Duffy, Leia Makaneole

Status: Completed

1.3 Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Tapia to Approve Agenda for October 16, 2023 Alakai O Kauai Public Board Meeting, seconded by Member Duffy, the Motion passed by unanimous vote.

Status: Completed

1.4 Approval of Minutes - October 16, 2023 Board Meeting

The Minutes were brought forward for consideration. Upon Motion by Member Tapia to Approve Minutes for Alaka'i o Kaua'i Charter Sept. 18, 2023 Public Board Meeting, seconded by Member Duffy, the Motion passed by Unanimous vote.

Status: Completed

2 Public Comments

2.1 Comments from the public and community members.

A guest requested advice on how to request a meeting with the Board of Directors regarding the YWCA incident and closure. Because the topic of interest was not in the meeting's agenda, the Board Chair encouraged guest to begin with an email to Board Members and DJ.

Status :Completed

3. Curriculum Moment

3.1 Facilitator Presentation

DJ introduced Ms. Collette as a returning fifth grade facilitator. She continued the presentation with briefly going over current routines that are being established. In preparation of their upcoming project they are working on researching skills and how to list reference material. Ms. Colette explained her ideas for bringing more interactive elements in the Native American project with this year's learners and their final presentations.

Status: Completed

4. Service Provider Presentation

4.1 Brian shared that they are currently auditing the website, updated the twitter icon, integrating social media implementation of a new system of editing.

Member Duffy requested to organize a “Leave a review” option for the parents to submit on the website- noted a follow up.

5. Administrative Reports

5.1 School Director Report Update

- Education
- Facilities
- Enrollment
- Fundraising/ PTN
- Personnel

Education and Curriculum:

Metrics continue to look good for the school year. Having zero major discipline issues, minimal referrals to the counselor for emotional support and minimal bus behavioral issues incident.

Alaka'i o Kaua'i will celebrate Unity Day on campus Wed. Oct. 18th , National Bullying Prevention Month wearing orange

Briefly stated the first ever grade seven trip to Canada in March 2024 is currently in the planning stages with Livingstone Range School District located in south western Alberta. Projected to take place during the Spring Break.

Facilities:

With a purchased new mower, school will no longer be using the service of the current landscaping provider. Will assess in a few months, if more maintenance help is needed.

Renovated grade 3 and 7 teaching spaces are working well.

Dr. John - commented on the requested 30 year lease. With the philosophy of each section of the lease. Currently editing the terms to reflect 5 year lease with 4 automatic 5 year renewal.

Jon Commented that owner: Agreed to put \$40,000 towards Gym, New Roof for Art Room and Grade 6 Classroom.

Enrollment:

Current Enrollment: 225 Learners for SY23-24

“True up” count is higher than projected and the Charter commission has been informed.

Fundraising/PTN:

PTN Held their meeting on Wed. Oct. 06th at 5pm Virtually. Currently planning the Trunk or treat

Elected Executives are:

President- Ms. Kalina

Vice President- Ms Kelly Ann

Sec - Ms. Jackie

Treasurer- Ms. Giselle

Next Meeting will be held virtually on the First Wednesday of the month.

Personnel

Currently advertises for employees to join our team and conducted two interviews last month.

New Hire/ Status Change

No changes

Resignations/ Terminations

No changes

Other

Next sets of required uploads to the Kuleana Portal were completed before their deadlines; we are currently up to date with all our reporting to the Hawaii Charter Commission.

Status: Completed

5.2 Financial Report

Patricia Noted : Audit started two weeks earlier than previous year . IRS laws updated

Sept Beginning Balance : \$1,322,731.95

Cleared Transactions : \$62,010.61

Cleared Balance: \$1,384,742.56

Uncleared Transactions : \$-54,703.27

Sept Ending Register Balance : \$1,330,039.29

Received per pupil and Esser funds : \$191,446.00

Status Completed

5.3 Board Committee Reports

Board Chair Sherill Called for Sub- Committee Reports.

Board Treasurer Duffy - reported planning to have a response from MLN by our committee meeting. Also requested to have an official call with MLN and have Kumu Nate and DJ as part of the conference call.

Status: Completed

6. Action Items

6.1 Board of Directors Addition

Boar Chair Sherill nominated Board Applicant Bob Wu for Approval as a Board of Directors Member.

Accepting Board of Directors Applicant Bob Wu was brought forward for consideration. Upon Member Duffy made a Motion to Approve Accepting Board of Directors Applicant Bob Wu, Member Town seconded, Motion passed with unanimous vote.

Status: Completed

6.2 Request to present at the Hawai'i International Conference on Education

DJ's request to present at the Hawaii International Conference on Education on Jan. 05th, 2024 was brought forward for consideration. Upon Member Tapia made a motion to Approve request to present at the Hawaii International Conference on Education on Jan. 05th, 2024, Member Duffy seconded, Motion passed with unanimous vote.

Status: Completed

7. Executive Session

6.1 Executive Session

Entered Executive Session at 6:52pm.

Exited Executive Session at 7:24pm.

Status: Completed

8. Closing Items

8.1. Next Meeting Date

Committee Meeting : Nov. 20th, 2023

Public Board Meeting : Nov. 13th, 2023

Status: Completed

8.2. Adjournment

Meeting Adjourned 7:24 pm

Status: Completed

Date: 11/13/23

Motion to Approve the minutes made by: Member Duffy

Seconded by Member Town

Board Secretary, Leia Makaneole

