



## MEETING MINUTES- Alaka'i O Kauai

Date: Monday, September 18, 2023  
Started: 5:04 pm  
Ended: 7:04 pm  
Location Address: 2-4035 Kaumuali'i Hwy, Koloa, HI 96756  
ZOOM :

<https://us06web.zoom.us/j/82469556713?pwd=Qi9aZnZPMFE5Tjh0dk40aUlnemFwQT09>

*Meeting ID: 824 6955 6713*

*Passcode: a5ze6g*

*Regular scheduled Board of Directors public meeting*

Purpose Regular scheduled meeting

Chaired by Board Chair Nicola / Vice Chair Rafael

Recorder Leia Makaneole

Minutes

### 1. Opening Items

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#### 1.1 Meeting Called To Order- Welcome

Board Chair Nicola called the meeting to order at 5:04pm and read the Alakai O Kauai Mission Statement.

**Status: Completed**

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#### 1.2 Board Roll Call

Board Chair Nicola Noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Chris Town, Daniel Duffy, Leia Makaneole  
Late Arrival 5:07 pm Member Rafael Tapia

**Status: Completed**

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### **1.3 Adoption of Agenda**

The Agenda was brought forward for consideration. Upon Motion by Member Duffy to Approve Agenda for July 17, 2023 Alakai O Kauai Public Board Meeting, seconded by Member Town, the Motion passed by unanimous vote.

**Status: Completed**

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### **1.4 Approval of Minutes - August 21, 2023 Board Meeting**

The Minutes were brought forward for consideration. Upon Motion by Member Duffy to Approve Minutes for Alaka'i o Kaua'i Charter August 21, 2023 Public Board Meeting, seconded by Member Town, the Motion passed by Unanimous vote.

**Status: Completed**

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## **2 Public Comment**

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### **2.1 Comments from Guests**

No comments at this time

**Status :Completed**

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## **3. Curriculum Moment**

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### **3.1**

#### **Facilitator Presentation**

DJ Introduced Kumu Nouveau and Ms. Mj

Ms. MJ as our Grade 6 Facilitator expressed the priority of creating welcoming and respectful space and guided by the curiosity mindset of “Where can you solve a real life problem with the skills they are practicing in school”.

Entering their first PBL with the driving question “ How can we keep our community safe?” The learners are focusing on key topics such as where to get accurate Information, available resources, planning, how to relay information to others. Discussions of discovery surrounding “emergency situations”.

Kumu Nouveau as our Ike Hawaii / Physical Education Facilitator - 10+ years teaching and coaching from Pre K to Community college level education. Establishing the Ike Hawaii classroom to bring authentic values of Hawaiian Culture, place based content, and PBL element towards creating a Mala-Hawaiian Garden. Keeping the established routine from last year's physical fitness activities with the addition to bring Bicycle Safety Classes to our learners.

**Status: Completed**

## **Service Provider Presentations**

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### **4. Administrative Reports**

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#### **4.1 School Director Report**

- Education
- Facilities
- Enrollment
- Fundraising/ PTN
- Personnel

#### **Education and Curriculum:**

Metrics continue to look good for our school year. Having zero major discipline, minimal referrals to the counselor for emotional support, and still one bus related discipline incident.

Briefly stated the first ever grade seven trip to Canada in March 2024 is currently in the planning stages with Livingstone Range School District located in south western Alberta. Projected to take place during the Spring Break.

“Change for Change” program to empower the rebuilding process on Maui continues on campus.

Started planning Grade Six Koke’e Trip.

#### **Facilities:**

Dr. Jon and Mr. Adam added 2 more outdoor classrooms.

**Enrollment:**

Current Enrollment: 220 Learners for SY23-24  
Projected Enrollment : 215 Learners  
Open Displacement Program- currently none enrolled.

**Fundraising/PTN:**

PTN Held their meeting on Wed. Sept. 13th at 5pm Virtually.  
Currently planning "Trunk or Treat" and "Lights on Rice"

**Executive:**

President- Ms. Kalina  
Vice President- Ms Kelly Ann  
Sec - Ms. Jackie  
Treasurer- Ms. Giselle

Next Meeting will be held virtually on the First Wednesday of the month.

**Personnel**New Hire/ Status Change

Malissa Phillips - School Counselor/ Assessment Coordinator  
Madison James - 6th Grade Facilitator  
Ms. Alice April has joined us as a substitute facilitator

Resignations/ Terminations

None

**Other**

Sets of required uploads to the Kuleana Portal were completed before their deadlines; we are currently up to date with all our reporting to the Hawaii Charter Commission.

**Status: Completed**

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## 4.2 Financial Report

Beginning Balance : \$1,495,756.36  
Cleared Transactions : \$-173,024.41  
Cleared Balance: \$1,322,731.95  
Uncleared Transactions : \$-5,614.69  
Ending Register Balance : \$1,317,117.26

Received per pupil and Esser funds which will be reflected in next month's report.

### Status Completed

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## 4.3 Board Committee Reports

Board Chair Sherill Called for Sub- Committee Reports.  
None at this time.

### Status: Completed

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## 5. Action Items

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None at this Time.

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## 6. Executive Session

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### 6.1 Executive Session

Entered Executive Session at 6:35pm.  
Exited Executive Session at 7:00pm.

### Status: Completed

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**7. Closing Items**

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**7.1 Next Meeting Date**

Committee Meeting : Oct. 23rd, 2023

Public Board Meeting : Oct.. 16th, 2023

**Status: Completed**

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**7.2 Adjourn**

Meeting Adjourned 7:04 pm

**Status: Completed**

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Date: 

10/16/23
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Motion to Approve the minutes made by: \_\_\_\_\_ Member Tapia

Seconded by 

Member Duffy
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Board Secretary, Leia Makaneole