



MEETING MINUTES- Alaka'i O Kauai

Date: Monday, August 21, 2023
Started: 5:07 pm
Ended: 7:08 pm
Location Address: 2-4035 Kaumuali'i Hwy, Koloa, HI 96756
ZOOM :

<https://us06web.zoom.us/j/82764417165?pwd=WUEyUHJaaWxzWnVBa1JNVnAyVzJSdz09>

Meeting ID: 827 6441 7165

Passcode: 2TXv4g

Purpose Regular scheduled meeting

Chaired by Board Chair Nicola / Vice Chair Rafael

Recorder Leia Makaneole

Minutes

1. Opening Items

1.1 Meeting Called To Order- Welcome

Board Chair Nicola called the meeting to order at 5:07pm and read the Alakai O Kauai Mission Statement.

Status: Completed

1.2 Board Roll Call

Board Chair Nicola Noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Rafael Tapia, Chris Town, Daniel Duffy,
Late Arrival 5:10pm Member Leia Makaneole.

Status: Completed

1.3 Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Duffy to Approve Agenda for July 17, 2023 Alakai O Kauai Public Board Meeting, seconded by Member Town, the Motion passed by unanimous vote.

Status: Completed

1.4 Approval of Minutes - July 17, 2023 Board Meeting

The Minutes were brought forward for consideration. Upon Motion by Member Town to Approve Minutes for Alaka'i o Kaua'i Charter July 17, 2023 Public Board Meeting, seconded by Member Duffy, the Motion passed by Unanimous vote.

Status: Completed

2 Public Comment

2.1 Comments from Guests

Member Dan Duffy Introduced Special Guests Bob Wu, as he is observing the board meeting as Board Member Candidate.

Status :Completed

3. Curriculum Moment

3.1

Facilitator Presentation

DJ Introduced Mr. Logan as our Seventh Grade Facilitator..
Joined us from Colorado. With a strong science background.

Commented on the supportive role of using google classrooms, encourages engaging with each learner. Working with daily independent reading has shown benefits of their reading comprehension skills increasing. Commenting on the classroom dynamic, Mr. Logan highlighted how the learners see themselves as a team and self monitoring amongst themselves.

Status: Completed

4. Administrative Reports

4.1 School Director Report

- Education
- Facilities
- Enrollment
- Fundraising/ PTN
- Personnel

Education and Curriculum:

Staff were welcomed back on Aug. 01st. and learners on Aug. 07th.

Starting metrics look good for the beginning of our new school year. Having zero major discipline, minimal referrals to the counselor for emotional support, and one bus related discipline incident.

Briefly stated the first ever grade seven trip to Canada in March 2024 is currently in the planning stages with Livingstone Range School District located in south western Alberta. Projected to take place during the Spring Break.

Facilities:

With a purchased new mower, school will no longer be using the service of the current landscaping provider. Will assess in a few months, if more maintenance help is needed.

Renovated grade 3 and 7 teaching spaces are working well.

Dr. John - commented on the requested 30 year lease. With the philosophy of each section of the lease. Currently editing the terms to reflect 5 year lease with 4 automatic 5 year renewal.

Jon Commented that owner: Agreed to put \$40,000 towards Gym, New Roof for Art Room and Grade 6 Classroom.

Enrollment:

Current Enrollment: 221 Learners for SY23-24
Projected Enrollment to potentially decrease 215 Learners

Fundraising/PTN:

PTN Held their first meeting on Wed. Aug. 09th at 5pm Virtually.

Newly Elected Executive are:

President- Ms. Kalina

Vice President- Ms Kelly Ann

Sec - Ms. Jackie

Treasurer- Ms. Giselle

Next Meeting will be held virtually on the First Wednesday of the month.

Personnel

New Hire/ Status Change

Malissa Phillips - School Counselor/ Assessment Coordinator

Madison James - HQ Part-Time Teacher and Part-Time Teacher for SpEd Program

Jessica Kaleiohi - Part-Time Educational Assistant and
Part-Time Educational Assistant for SpEd Program

Resignations/ Terminations

Donna Daum

Other

Next sets of required uploads to the Kuleana Portal were completed before their deadlines; we are currently up to date with all our reporting to the Hawaii Charter Commission.

Status: Completed

4.2 Financial Report

Beginning Balance : \$510,600.11

Cleared Transactions : \$988,417.14

Cleared Balance: \$1,495,756.36

Uncleared Transactions : \$-48,377.49

Ending Register Balance : \$1,447,378.87

Ending Balance: \$1,439,241.07

Status Completed

4.3 Board Committee Reports

Board Chair Sherill Called for Sub- Committee Reports, No Committee Reports at this Time.

Status: Completed

5. Action Items

5.1 Approval of School Budget SY23-24

Approval of School Budget SY23-24 was brought forward for consideration. Upon Member Duffy made a Motion to Approve School Budget SY23-24, Member Town seconded, Motion passed with unanimous vote.

5.2 Approval of School Auditor SY22-23

Approval of Jay Miyaki to serve as Auditor for SY22-23 was brought forward for consideration. Upon Member Tapia made a Motion to Approve of Jay Miyaki to serve as Auditor for SY22-23, Member Duffy seconded, Motion Passed with Unanimous vote.

5.3 Approval of Bus Contract SY23-24.

Approval of Bus Contract for SY23-24 was brought forward for consideration. Upon Member Duffy made a Motion to Approve Bus Contract for SY23-24, Member Tapia seconded, Motion Passed with Unanimous vote.

6. Executive Session

6.1 Executive Session

No Executive Session Needed

Status: Completed

7. Closing Items

7.1 Next Meeting Date

Committee Meeting : Sept. 4th 2023

Public Board Meeting : Sept. 18th, 2023

Status: Completed

7.2 Adjourn

Meeting Adjourned 7:08 pm

Status: Completed

Date: 09/18/23

Motion to Approve the minutes made by: Member Duffy

Seconded by Member Town

Board Secretary, Leia Makaneole

