



MEETING MINUTES - Alaka`i O Kaua`i

Meeting

Date	Monday, June 26, 2023
Started	5:04 PM
Ended	6:43 PM (HST)
Location	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 https://us06web.zoom.us/j/84745594091? pwd=T0lPd2hsT2NZM1pFRVISaEpPSVFGQT09 Meeting ID: 847 4559 4091 Passcode: 1g47Mm
Purpose	Regular scheduled meeting
Chaired by	Board Chair Nicola Sherrill
Recorder	Member Leia Makaneole

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

Board Chair Sherill Called the meeting to order at 5:04 pm and read the Alaka'i O Kaua'i Mission Statement.

Status: Completed

1.2. Board Roll Call

Board Chair Sherill noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Rafael Tapia, Chris Town, Daniel Duffy, and Leia Makaneole

Status: Completed

1.3. Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Tapia to Approve Agenda for June 26, 2023 Alakai O Kauai Public Board Meeting, seconded by Member Duffy, the Motion passed by unanimous vote.

Status: Completed

1.4. Approval of Minutes - May 15, 2023 Board Meeting

The Minutes were brought forward for consideration. Upon Motion by Member Tapia to Approve Minutes for Alaka'i o Kaua'i Charter May 15, 2023 Public Board Meeting, seconded by Member Duffy , the Motion passed by Unanimous vote.

Status: Completed

Documents

- Minutes-2023-05-15-v2.pdf

2. Public Comment

2.1. Comments from Guests

No Guest Comments at this Time

Status: Completed

3. Curriculum Moment

3.1. Facilitator Presentation

DJ introduced our visitor Laura Trinkle who works with Hawaii Keiki Program .

Laura gave a brief background with her role with Hawaii Keiki Program and School-Based Healthcare. Highlighted the aspects of health and education that their program help promote a healthy learning environment with focus on minimizing chronic health conditions, minimize interruptions, enhance wellness, and collaborate with community partners to help provide coordinated school health programs and services.

Specific :

There is one RN to support 2 charter schools and will not be present full time. Primary duties will be there to support health education for learning community, screening events, healthcare coordination with primary care providers / specialist, immunization coordination, and other specific training needs as they arise.

Record Keeping designed to be seamless:

Infinite Campus has any health record.

Epic Note will be directed to the Primary Care Provider.

Status: Completed

Documents

- Ms. Laura Introduction-June, 2023.pdf
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4. Administrative Reports

4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTN
- Personnel

Education and Curriculum

We plan to have Mr. Logan Hamzi present at one of our public Board Meetings so everyone can get introduced.

Alaka'i O Kaua'i Charter School will continue to be part of the Hawai'i Innovative Leaders Network (HILN). We are currently expanding our reach into the islands and are actively recruiting new schools to join our cohort for the 2023-2024 school year.



Grade Seven trip to Canada in March, 2024 is currently in the planning stages with the Livingstone Range School District located in southwestern Alberta just above the Montana border. Our students are projected to travel to Canada during our Spring Break

Facilities

Let us start the month of June meeting with appreciation on the significant improvements on campus made by Jon, Ms. Barb, and Kumu Nouveau.

Jon and Sean have pulled over 1200 feet of fiber optic cable on campus to improve the technology for all.

We now have wifi in the gym for the first time and much improved wifi on lower campus. Every class has wifi access.

Jon and Kumu Nouveau has made amazing strides ahead on converting the old Science Lab on Main Campus into a viable elementary classroom. With the addition of Middle School classes all on lower campus. Speaking of lower campus, Jon has totally transformed a storage space that was unused into a new area for Hawai'iana. Through Jon's leadership we do continue to create new usable areas on campus through transformation of existing spaces especially on lower campus.

Knudsen Trust does wish for the Alaka'i O Kaua'i Charter School Board of Directors to consider signing a 30 year lease with them. Alaka'i O Kaua'i Charter School wishes to acknowledge that Ms. Barb and Kumu Nouveau have been helpful summer additions. M

Enrollment

Projected Enrollment: 210 learners for SY2023-24

Current Enrollment: will include Kindergarten to Grade Seven with a projected enrollment of 215 learners

We have conducted the lottery and the registration process at our school includes meeting with all new potential learners to the school along with their ohana.

Fundraising / PTN

There was no meeting held in June.

Alaka'i O Kaua'i Charter School wishes to express our gratitude to the No Hoa O Alaka'i Parent Teacher Network for their dedicated support of our school.

We are currently purchasing additional electronic devices in the 2022-2023 budget and adding electronic interactive boards in the 2023-2024 budget due the work of this group combined with the Charity Walk funds. Charity Walk opportunities to gather points continues even through the summer break.

Charity Walk Golf Tournament is held on Saturday, July 15th.

The annual Campus Cleanup is scheduled for Saturday, July 29th

Personnel

Alaka'i O Kaua'i Charter School continues to advertise for great employees to join our team for the 2023-2024 school year.

Need to fill several Educational Assistant positions for the upcoming school year.

- 2 EA
- 1 SPED EA

Other

The next sets of required uploads to the Kuleana Portal were completed before their deadlines are we are currently up to date with all of our reporting to the Hawai'i Charter Commission.

Status: Completed

Documents

- Director Board Report -June 26th, 2023.pdf
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4.2. Financial Report

Beginning Balance : \$680,709.38

Cleared Transactions : \$-167,092.55

Cleared Balance: \$513,616.83

Uncleared Transactions : \$58,829.96

Ending Balance : \$454,786.87

Status: Completed

Documents

- F - Financials - May 2023.pdf
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4.3. Board Committee Reports

Board Chair Sherill Called for Sub-Committee Reports, No Committee Reports at this Time.

Chair Sherill noted that she will reach out soon to schedule a meeting with recent Board Applicant.

Status: Completed

5. Action Items

5.1. Board Meeting Calendar 2023-2024

Approval for Board Meeting Calendar 2023-2024 was brought forward for consideration. Upon Member Tapia made a Motion to Approve Board Meeting Calendar with Revision to include Jan.22,2023, Member Duffy seconded, Motion Passed with Unanimous vote.

Status: Completed

Documents

- Mondays 2023-2024 Board Meeting Calendar_Alakai.docx.pdf
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6. Executive Session (as and if needed)

6.1. Executive Session

No Executive session needed.

Status: Completed

7. Closing Items

7.1. Next Meeting Date

- July 17, 2023



Committee Meeting: July 10th, 2023

Public Meeting: July 17th, 2023

Status: Completed

7.2. Adjourn

Meeting Adjourned 6:43pm

Status: Completed

Date: 07/17/23

Motion to Approve the Minutes made by: Member Tapia
Seconded by: Member Town

Board Secretary, Leia Makaneole