



# MEETING MINUTES - Alaka'i O Kaua'i

## Meeting

<b>Date</b>	Monday, May 15, 2023
<b>Started</b>	5:05 PM
<b>Ended</b>	7:28 PM (HST)
<b>Location</b>	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Join Zoom Meeting <a href="https://us06web.zoom.us/j/88627384746?pwd=cHhFUeHuWFJkd2xHY25PekpTbk05Zz09">https://us06web.zoom.us/j/88627384746?pwd=cHhFUeHuWFJkd2xHY25PekpTbk05Zz09</a> Meeting ID: 886 2738 4746 Passcode: 6M0qP8
<b>Purpose</b>	Regular scheduled meeting
<b>Chaired by</b>	Board Chair Nicola Sherrill
<b>Recorder</b>	Member Leia Makaneole

## Minutes

### 1. Opening Items

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#### 1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

Board Chair Nicola called the meeting to order at 5:05pm and read the Alaka'i O Kaua'i Mission Statement.

**Status:** Completed

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#### 1.2. Board Roll Call

Board Chair Nicola noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Chris Town, Leia Makaneole,

Rafael Tapia: Arrived 5:07

Daniel Duffy: Arrived 5:08

**Status:** Completed

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#### 1.3. Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Tapia to Approve Agenda, for May 15th Alaka'i O Kauai Public Board Meeting, seconded by Member Town, the Motion passed by unanimous vote.

**Status:** Completed

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#### 1.4. Approval of Minutes - April 17, 2023

The Minutes were brought forward for consideration. Upon Motion by Member Tapia to Approve Minutes for Alaka'i o Kaua'i Charter April 17th. 2023 Public Board Meeting Minutes, seconded by Member Duffy , the Motion passed by Unanimous vote.

**Status:** Completed

Documents

- Minutes-2023-04-17-v1.pdf
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## 2. Public Comment

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### 2.1. Comments from Guests

No Guest Comments at this Time.

**Status:** Completed

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## 3. Curriculum Moment

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### 3.1. Facilitator Presentation

Director DJ introduced Miss Cara as our Special Education Program Kumu.

Miss Cara. shared the success of her inclusion model of Specialized services and virtually related supportive services ( ie: speech therapy).

Shared the addition of STEM Kits including: STEM 3-D printers, Audio Visual equipment, and water quality test equipment

Briefly went through the relationships being established partnerships in the community.

Member Town asked about challenges with finding DOE supportive services, and Miss Cara said she did not have any reoccurring challenges.

**Status:** Completed

Documents

- Ms. Cara Introduction-May, 2023.pdf
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## 4. Administrative Reports

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### 4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTN
- Personnel

#### **Education and Curriculum:**

Introduced Mr. Logan Hamzi as our newest addition to our Staff, as our Seventh Grade Facilitator

Sixth Grade Koke'e Trip coming up May 22-24

#### **Facilities:**

Newest addition of a covered walkway near our Assessment Coordinators Area.

Jon commented on the School Job List:

Cabinet removal and install new floor in grade 3.

Storage Room in Cafeteria will become Hawaiiiana Kumu Space.

**Enrollment:**

Current Enrollment: 198 Learners As of May 15th

SY 2023-2024 Projected Enrollment: 215 Learners

**Fundraising/PTN:**

Annual Penny War's raised \$1700.00

The annual Campus Cleanup is scheduled for Saturday, July 29th

**Personnel:**

Concluding the contractual components for the SY2023-24.

**Other:**

Kuleana Portal were completed before their deadlines are we are currently up to date

Executive Session requested.

**Status:** Completed

Documents

- Director Board Report - May, 2023.pdf
  - school work list 2023.xlsx
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#### 4.2. Financial Report

April Beginning Balance : \$844,075.43

Cleared Transactions : \$-160,366.05

Cleared Balance: \$680,709.38

Uncleared Transactions : -32,952.31

April Ending Balance : \$647,757.07

Still waiting the last Per Pupil Allotment.

Esser, Union HGEA and HSTA payment came in.

**Status:** Completed

Documents

- F - April 2023- Financials.pdf
  - F - FHB - April 2023 - Redacted.pdf
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#### 4.3. Board Committee Reports

Board Chair Sherill Called for Sub-Committee Reports, no reports at this time.

Board Chair Sherill shared that the board applicant needed to wait until a year of Employment concluded date, currently no applications have been submitted.

Reminded that the bi-laws will be needing to be reviewed in June.



Status: Completed

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## 5. Action Items

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## 6. Executive Session (as and if needed)

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### 6.1. Executive Session

Entered Executive Session at 6:03 pm.

Exited Executive Session at 7:27 pm.

Status: Completed

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## 7. Closing Items

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### 7.1. Next Meeting Date

- June 26, 2023

Committee Meeting : June 05th, 2023

Public Board Meeting : June 26th,2023

Status: Completed

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### 7.2. Adjourn

Meeting Adjourned 7:28 pm

Status: Completed

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Date: 6/26/23

Motion to Approve the Minutes made by: Member Tapia

Seconded by: Member Duffy

Board Secretary, Leia Makaneole