



## MEETING MINUTES - Alaka'i O Kaua'i

### Meeting

<b>Date</b>	Monday, April 17, 2023
<b>Started</b>	5:07 PM
<b>Ended</b>	7:25 PM (HST)
<b>Location</b>	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Join Zoom Meeting <a href="https://us06web.zoom.us/j/83554880991?pwd=dmNGOUERVXF3UGZmYnBqbk1Ja3d0dz09">https://us06web.zoom.us/j/83554880991?</a> pwd=dmNGOUERVXF3UGZmYnBqbk1Ja3d0dz09 Meeting ID: 835 5488 0991 Passcode: zJB2tR One tap mobile +16694449171,,83554880991#,,,,*508071# US +17193594580,,83554880991#,,,,*508071# US
<b>Purpose</b>	Regular scheduled meeting
<b>Chaired by</b>	Board Chair Nicola Sherrill
<b>Recorder</b>	Member Leia Makaneole

### Minutes

## 1. Opening Items

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### 1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

Board Chair Nicola Called the meeting to order at 5:07 pm and read the Alaka'i O Kaua'i Mission Statement.

**Status:** Completed

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### 1.2. Board Roll Call

Board Chair Nicola noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Rafael Tapia, Chris Town, Daniel Duffy, and Leia Makaneole.

**Status:** Completed

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### 1.3. Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Tapia to Approve Agenda for 04/17/23 Alakai O Kauai Public Board Meeting, seconded by Member Town , the Motion passed by unanimous vote.

**Status:** Completed

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### 1.4. Approval of Board Meeting Minutes - 3/20/2023

The Minutes were brought forward for consideration. Upon Motion by Member Tapia to Approve Minutes for Alaka'i o Kaua'i Charter 03/20/23 Public Board Meeting, seconded by Member Town , the Motion passed by Unanimous vote.



**Status:** Completed

Documents

- Minutes-2023-03-20-v1.pdf
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## 2. Public Comment

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### 2.1. Comments from Guests

No guest comments at this time.

**Status:** Completed

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## 3. Curriculum Moment

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### 3.1. Facilitator Presentation

Kumu Po'o introduced Kumu Donna, our 6th grade Facilitator.

She shared a slide show of her learners including her current PBL of Ancient Greece.

**Status:** Completed

Documents

- Ms. Donna Introduction-April, 2023.pdf
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## 4. Administrative Reports

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### 4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTN
- Personnel

**Education and Curriculum:**

Will be announcing the hiring for a teacher with in the next week.

Character Trait this month is Achievement.

**Facilities:**

Jon and Adam repaired all damages to outdoor classrooms cause by fierce weather, created a custom desk for our front office.

Next is the final installation of the bee hive for the Bee Grant project.

**Enrollment:**

Current Enrollment: 201 Learners

**Fundraising/PTN:**

Next Meeting will be held Wed. May 10th virtually.



Penny Wars - May 1st-5th

Charity Walk- May 06th . SignUp Genius will be distributed via email.

**Personnel :**

Currently Fully Staffed.

Concluding the contractual components for 2023-2024SY.

Adam is currently registered as an EA and accepted job proposal to transition to UPW and will be cross training through the summer with Jon starting in July 01, 2023.

**Other:**

Executive Session Requested

**Status:** Completed

Documents

- Director Board Report -April, 2023.pdf
  - HR - March 2023 - Personnel Report.png
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#### 4.2. Financial Report

March Beginning Balance : \$960,147.45

Cleared Transactions : \$116,072.43

March Cleared Ending Balance: \$844,075.43

Uncleared Transactions : \$32,593.82

Uncleared Ending Register Balance : \$811,481.61

**Status:** Completed

Documents

- F - March 2023 - Bank Reconciliation.png
  - F - March 2023 - Fundraising.pdf
  - F - March 2023 Financials.pdf
  - F - FHB - March 2023 Redacted.pdf
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#### 4.3. Board Committee Reports

Leia - HR oversight - Shared that monthly meetings have been set with HR director.

Nicola - Board Development : Shared that there is interested applicants for the available seats.

**Status:** Completed

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### 5. Action Items

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### 6. Executive Session (as and if needed)

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#### 6.1. Executive Session

Entered Executive Session: 6:21p.m.



Closed Executive Session: 7:24 pm

**Status:** Completed

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## 7. Closing Items

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### 7.1. Next Meeting Date

- Regular Board Meeting - May 15, 2023

Sub-Committee Meeting: May 01, 2023

Public Board Meeting: May 15, 2023

**Status:** Completed

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### 7.2. Adjourn

Meeting Adjourned 7:25 pm

**Status:** Completed

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Date: 05/15/23

Motion to Approve the Minutes made by: Member Tapia  
Seconded by: Member Duffy

Board Secretary, Leia Makaneole