



## MEETING MINUTES - Alaka`i O Kaua`i

### Meeting

<b>Date</b>	Monday, January 23, 2023
<b>Started</b>	5:24 PM
<b>Ended</b>	7:32 PM (HST)
<b>Location</b>	Topic: Alaka'i O Kaua'i Charter School Board of Directors Meeting Time: Jan 23, 2023 05:00 PM Hawaii
	Join Zoom Meeting <a href="https://us06web.zoom.us/j/89633344190?pwd=OWFLRldMTHo0VnFEVjcxT2p5QXBLZz09">https://us06web.zoom.us/j/89633344190?</a> pwd=OWFLRldMTHo0VnFEVjcxT2p5QXBLZz09
	Meeting ID: 896 3334 4190 Passcode: Pfr3Lp
<b>Purpose</b>	Regular scheduled Board of Directors public meeting.
<b>Chaired by</b>	Board Chair Nicola Sherrill
<b>Recorder</b>	Member Leia Makaneole

### Minutes

## 1. Opening Items

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### 1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

Board Chair Nicola Called the meeting to order at 5:24pm and read the Alaka'i O Kaua'i Mission Statement.

**Status:** Completed

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### 1.2. Board Roll Call

Board Chair Nicola Sherill noted a quorum was present. Roll call was taken - Board Members present : Nicola Sherill, Rafael Tapia, Chris Town, Daniel Duffy, and Leia Makaneole.

**Status:** Completed

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### 1.3. Adoption of Agenda

The Agenda for 1/23/23 was brought forward for consideration. Upon Motion by Member Tapia to Approve Agenda, seconded by Member Town, the Motion passed by unanimous vote.

**Status:** Completed

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### 1.4. Approval of Minutes - 12/12/2022 Board Meeting

The Minutes for Alaka'i O Kaua'i Charter 12/12/22 Public Board Meeting were brought forward for consideration. Upon Motion by Member Tapia to Approve Minutes for Alaka'i o Kaua'i Charter 12/12/22 Public Board Meeting, Seconded by Member Duffy, the Motion passed by Unanimous vote.

**Status:** Completed

Documents

- Minutes-2022-12-12-v1.pdf
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## 2. Public Comment

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### 2.1. Comments from Guests

No Comments at this Time

**Status:** Completed

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## 3. Curriculum Moment

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### 3.1. Facilitator Presentation

Kumu Po'o introduced Kumu Nate and briefly covered his current role in the learning community as IT support on campus.

Kumu Nate spoke on Technology updates. Including the topic of SMART Interactive Boards, IT status (devices available per learner), currently ordered additional iPads,

and ordered devices designated to the Learning Commons.

Discussion :

Member - Questioned the available service/maintenance of the SMART Boards?

Nate commented- There are available tech personnel on O'ahu, currently researching available on-island resources.

Member- Requested Kumu Nate's perspective of MLN's current input for IT support.

Nate commented-

MLN regulates the ability to create a "new user", application of MLN specific software involving marketing on website( Alakaiokauai.org), and offers shipping support.

MLN does't offer support with hardware support, installing/managing apps. outside of MLN, and device software support.

Member- Questioned if any other schools are using the SMART Interactive Boards on island? What are the most impactful problems foreseen with using SMART Interactive Boards?

Member- Commented that there is a tech. school who currently is utilizing SMART Boards and suggested that we reach out to see if there are other resources regarding potential problems with servicing them.

**Status:** Completed

Documents

- Mr. Nate Introduction-January, 2023.pdf
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## 4. Administrative Reports

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### 4.1. School Director Report



- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTN
- Personnel

**Education and Curriculum:**

Alaka'i O Kaua'i starting the second half of the school year with a completed 5 year Charter Renewal, Including adding 7th and 8th Grade Learners.

Alaka'i O Kaua'i Charter School will begin opened advertisement to hire a certified teacher to instruct plus guide our Hawai'iana program tomorrow.

**Facilities:**

Commented on the improvements on the Gymnasiums have significantly lessened the impact of the rain.

Jon - Confirmed that the asbestos report was completed and we are following the set guidance to remediating found asbestos.

**Enrollment:**

Current Enrollment: 200 learners

Commenced registration process for the 2023-2024 school year. Projected enrollment is 210 learners.

**Fundraising/PTN:**

Next Meeting will be held virtually on 2/8/23.

Up-Coming Events:

Jog-A-Thon 1/27/23

- Prize Assembly 2/3/23

**Personnel:**

Currently advertising for Substitute Teachers and will be adding an advertisement for Hawai'iana Facilitator.

**Other:**

The next sets of required uploads to the Kuleana Portal were completed and currently up to date with reporting to Hawai'i Charter Commission.

**Status:** Completed

Documents

- Director Board Report -January 23rd, 2023.pdf

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**4.2. Financial Report**

December Beginning Balance : \$ 652,980.68

Cleared Transactions : \$ 511,527.61

Ending Cleared Balance: \$1,164,508.29 As Of Dec. 30th, 2022

Uncleared Transactions : \$ -18,555.66

December Ending Register Balance : \$ 1,145,952.63

**Status:** Completed

Documents

- F - Recon summary - December 2022.pdf
  - F - Dec 2022 - Financials.pdf
  - F - P&L - 2Q23.pdf
  - F - Dec 2022 Fundraising Report.pdf
  - F - FHB December 2022 - redacted.pdf
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#### 4.3. Board Committee Reports

No committee reports at this time.

**Status:** Completed

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### 5. Action Items

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#### 5.1. Middle School beginning 2023-2024 - Scope & Sequence

Scope and Sequence towards starting Middle School 2023-2024 including 6th, 7th, and 8th grade learners was brought forward for consideration. Upon Member Tapia made a Motion to Approve Scope & Sequence towards starting Middle School 2023-2024 including 6th, 7th, and 8th grade learners.

Seconded by Member Town. Motion passed with unanimous vote.

**Status:** Completed

Documents

- 6-8 Scope and Sequence - Landscape - Sheet1.pdf
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### 6. Executive Session (as and if needed)

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### 7. Closing Items

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#### 7.1. Next Meeting Date

- February 13, 2023

Sub-Committee Meeting Feb. 6th, 2023

Public Board Meeting Feb. 13th, 2023

**Status:** Completed

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#### 7.2. Adjourn

Meeting Adjourned 7:32 pm

**Status:** Completed

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Date : \_\_\_\_\_



Motion to Approve the Minutes made by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_

Board Secretary, Leia Makaneole