



MEETING MINUTES - Alaka`i O Kaua`i

Meeting

Date	Monday, November 14, 2022
Started	5:14 PM
Ended	6:42 PM (HST)
Location	Topic: Alaka'i O Kaua'i Charter School Board of Directors Meeting Time: Nov 14, 2022 05:00 PM Hawaii
	Join Zoom Meeting https://us06web.zoom.us/j/83333974955? pwd=UXZNRQ0p6OHdZM2UyQVdUeDZteUdwdz09
	Meeting ID: 833 3397 4955 Passcode: vNj0LC
Purpose	Regular scheduled meeting
Chaired by	Board Member Rafael Tapia
Recorder	Member Leia Makaneole

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

Board Vice Chair Rafael Tapia called the meeting to order at 5:14 pm and read the Alaka'i O Kaua'i Mission Statement.

Status: Completed

1.2. Board Roll Call

Board Vice Chair Rafael Tapia noted a quorum was present. Roll call was taken - Board Members present : Rafael Tapia, Chris Town, Daniel Duffy, and Leia Makaneole.

Members Absent : Nicola Sherill

Status: Completed

1.3. Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Town to Approve Agenda, seconded by Member Duffy, the Motion passed by unanimous vote.

Status: Completed

1.4. Approval of Minutes - 10/17/22 Regular Board Meeting



The Minutes were brought forward for consideration. Upon Motion by Member Duffy to Approve Minutes for Alaka'i o Kaua'i Charter Oct. 17th, 2022 Public Board Meeting, seconded by Member Town , the Motion passed by Unanimous vote.

Status: Completed

Documents

- Minutes-2022-10-17-v2.pdf
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2. Public Comment

2.1. Comments from Guests

No Guest Comments at this Time

Status: Completed

3. Curriculum Moment

3.1. Facilitator Presentation

Director Dj introduced Mrs. Andra Drake, she is currently facilitating our Grade Two classroom.

Ms. Andra shared some highlights including their recent social emotional "class promise" that brought up the class morale, touched on each Standard involved with her upcoming PBL which is Composting for our school community, and the most recent PBL presentation.

Ms. Andra announced their class's involvement with the Fifth grade's PBL with a Craft Fair.

Status: Completed

Documents

- Ms. Andra Introduction-November, 2022.pdf
-

4. Administrative Reports

4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTN
- Personnel

Education and Curriculum:

"Dream Up to Space" project based learning Finalist Team Ko will be heading off to Florida this week to hopefully witness their experiment head up to the International Space Station. Mahalo to Kumu Nate and the Team Ko Launch Team for their support.

Alaka'i O Kaua'i Charter School is happy to share that we held our Presentations of Learning on Ku'u Kaianoho on campus last Thursday.



Facilities:

Jon completed the "Lunch area" with platforms for our tables.
Currently Waiting on Lights to Arrive to be able to fix the Gym Lights.

Enrollment:

Projected Enrollment: 190
Current Enrollment: 201 Registered (1 more than expected)

Fundraising/PTN:

Next Meeting will be held virtually .
Will be participating in the "Lights on Rice" which is set for Dec. 02, 2022.
Hot Lunch

Personnel:

New Hire :
Emily Furusho - Substitute Teacher
Marcela Valencia Parra- On Call Educational Assistant
Resignation:
MaryAnn Dabek- Educational Assistant

COVID- 19 :

Still holding current status as of last months report. Staying in agreement with current guidelines set by Hawaii DOH.

OTHER: .

Currently Up to Date with Kuleana Portal
Jay Miyaki CPA LLC has completed his work as our auditor for the school year ending June 30th, 2022. With zero findings.

Status: Completed

Documents

- Director Board Report -November, 2022.pdf
- HR - Personnel Report October 2022.png

4.2. Financial Report

October

Beginning Balance : \$ 957,745.29
Cleared Transactions : \$ -158,306.23
Cleared Balance: \$ 799,439.06
Uncleared Transactions : \$ -46,544.94
Ending Register Balance : \$ 752,894.12
Ending Balance : \$ 752,117.15

- Awarded 4 Grants this month totaling \$6,900

Status: Completed

Documents

- F - Fundraising Details - October 2022.pdf
 - F - Bank Recon - October 2022.png
 - F - October 2022 - Financials.pdf
 - F - FHB - October 2022 - Redacted.pdf
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4.3. Board Committee Reports

No reports at this Time.

Status: Completed

5. Action Items

5.1. Hawaii Charter Commission Renewal - Travel Expense to present to Commissioners Max \$3,000

Hawaii Charter Commission Renewal Travel Expense to present to Commissioners Max \$3,000 Approval was brought forward for consideration. Member Duffy Motion to Approve Hawaii Charter Commission Renewal- Travel Expense to present to Commissioners Max 3,000. Member Town Seconded. Motion Passed Unanimously.

Status: Completed

6. Executive Session (as and if needed)

6.1. Executive Session

No Executive session needed

Status: Completed

7. Closing Items

7.1. Next Meeting Date

- December 12, 2022

Committee Meeting: 12/05/22

Public Board Meeting: 12/12/22

Status: Completed

7.2. Adjourn

Meeting Adjuourned 6:42 pm

Status: Completed



Date: _____

Motion to Approve the Minutes made by: _____

Seconded by: _____

Board Secretary, Leia Makaneole