



MEETING MINUTES - Alaka`i O Kaua`i

Meeting

Date	Monday, March 21, 2022
Started	5:05 PM
Ended	6:42 PM (HST)
Location	Topic: Alaka'i O Kaua'i Board of Directors March Meeting Time: Mar 21, 2022 05:00 PM Hawaii
	Join Zoom Meeting https://zoom.us/j/95465258766?pwd=b05zTnJrUy9hTWIDWXp4bHdGQ1oxQT09
	Meeting ID: 954 6525 8766 Passcode: dW9cYG
Purpose	Regular scheduled Board Of Directors monthly meeting
Chaired by	Board Chair Nicola Sherrill
Recorder	Board Secretary Leia Makaneole

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

- Board Chair Sherill called the meeting to order at 5:05pm.

Status: Completed

1.2. Board Roll Call

- Board Chair Sherill noted a quorum was present and roll call was taken. Board Member Present: Nicola Sherill, Chris Town, Rafael Tapia, and Leia Makaneole. Member Absent : Ben Sand

Status: Completed

1.3. Adoption of Agenda

- The Agenda was brought forward for consideration. Upon Motion by Member Tapia to approve the Agenda, seconded by Member Town, the Motion passed by unanimous vote.

Status: Completed

1.4. Approval of Minutes from 2/21/22 Board Meeting

- The Minutes were brought forward for consideration. Upon Motion by Member Tapia to table the approval of the Minutes from 2/21/22 Board Meeting, seconded by Member Town, the motion passed by unanimous vote. The minutes will be set for approval on the next public Board Meeting on April 18th, 2022.

Status: Completed

Documents

- Minutes-2022-02-21-v1.pdf
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2. Public Comment

2.1. Comments from Guests

- Elizabeth acknowledged her presence as a person observing the meeting and participants shared greetings.

Status: Completed

3. Curriculum Moment

3.1. Facilitator Presentation

- Kumu Po'o DJ, Director, introduced Facilitator, Joanne Mick and she shared her success of adding the kindergarten learners to her current group of learners. She expressed gratitude for the support she received with transition, brought up her challenges with the various levels of the learners and in making the adjustments necessary to keep things moving forward for our learners and their families.

Status: Completed

Documents

- Ms. Joanne Introduction-March, 2022.pdf
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4. Administrative Reports

4.1. School Director Report

- Kumu Po'o The School Director, DJ Adams gave the Director's Report to the Board. He Reported in the following areas :
- **Education/ Curriculum** - Our character trait focus for the month of March is COMMUNITY. Learner Led Conferences were held on Friday, March 4th and it was successful.
- **Facilities** - It was announced that Jon McCallister will be out of service due to a recent injury and plans have been made to adjust the duties of EA Adam to assist Jon with daily operational needs for the facilities.
- **Enrollment** - There are 172 confirmed learners on campus and there are 15 confirmed distance learning students enrolled for the 2021-2022 school year. There are 187 students enrolled at our school as recognized in the Hawai'i Department of Education Infinite Campus electronic platform. They are Enrolling for the 2022-2023 school year and have 201 learners interested.
- **Fundraising/ PTN** - Annual Penny Wars will be happening in April and their next meeting will be held virtually on Wednesday, April 6th, 2022
- **Personnel** - Currently, the school is not fully staffed so they will continue to advertise and interview quality candidates.
- **COVID-UPDATE** - Director Adams recommended to adopt the Governor's new language on masks, "Masks indoors are recommended but not required" which would go into affect March 25th, 2022 when the Governor's current proclamation will expire.

Status: Completed

Documents

- PERSONNEL REPORT MARCH 7, 2022.pdf

- Director Report-March, 2022.pdf
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4.2. Financial Report

- Due to Board Treasurer Sand being absent School Staff, Patricia McCalister presented the monthly financial report to the Board.
- February 2022 Reconciled Summary: Beginning Balance : \$851,053.16; Cleared Transactions: \$59,021.08; UnCleared Transactions: \$24,819.14; Ending Balance : \$766,975.46

Status: Completed

Documents

- FEBRUARY 2022 - FHB STATEMENT.pdf
 - FEBRUARY 2022 - RECON SUMMARY.pdf
 - FEBRUARY 2022 - RECON DETAIL.pdf
 - FEBRUARY 2022 - P&L.pdf
 - FEBRUARY 2022 - Fundraising INCOME & EXPENSE.pdf
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4.3. Board Committee Reports

- No reports were given.

Status: Completed

5. Action Items

5.1. Board Membership - Consider New Member

- Board Chair Sherill introduced Daniel Duffy to the Board and announced he has submitted a new member application for consideration. Upon Motion by Member Tapia to appoint Daniel Duffy as a member to the Board, seconded by Member Town, the Motion passed by unanimous vote.

Status: Completed

5.2. COVID-19 Guidance Revision

- The Covid-19 Guidance Revisions were brought forward for consideration. Upon Motion by Member Tapia to adopt Governor David Ige's new Mask Mandate Effective March 25, 2022 that "Masks indoors are recommended but not required" noting that all other protocols previously set will still be followed, seconded by Member Town, the Motion passed by unanimous vote.

Status: Completed

6. Executive Session (as and if needed)

6.1. Executive Session

- No Executive session needed at this time.

Status: Completed

7. Closing Items

7.1. Next Meeting Date



- Committee Meeting: April 4th, 2022
- Public Board Meeting : April 18th, 2022

Status: Completed

7.2. Adjourn

- Board Chair Sherill adjourned the meeting at 6:42 pm.

Status: Completed

Date: _____

Motion to Approve the Minutes made by: _____

Seconded by: _____

Board Secretary, Leia Makaneole