



MEETING MINUTES - Alaka`i O Kaua`i

Meeting

Date	Monday, December 13, 2021
Started	5:03 PM
Ended	7:32 PM (HST)
Location	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Chair Nicola Sherrill
Recorder	Secretary Leia Makaneole

Approval

Minutes approved on: 2/23/2022

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

- Board Chair Called the meeting to order at 5:03 p.m. and read the Alaka'i O Kaua'i Mission Statement.

Status: Completed

1.2. Board Roll Call

- Board Chair Sherill noted a quorum present.
- Roll Call was taken- Board Members Present : Nicola Sherill, Chris Town, Rafael Tapia, and Leia Makaneole
- Board Member Late : Ben Sand

Status: Completed

1.3. Adoption of Agenda

- The Agenda was brought forward for consideration. Upon Motion by Member Tapia to Approve the Agenda, Seconded by Member Town, the motion passed by unanimous vote.

Status: Completed

1.4. Approval of Board Meeting Minutes - 11/15/21

- The Minutes were brought forward for consideration, upon Motion by Member Town to approve the Minutes from the 11/15/21 Board Meeting, Seconded by Member Tapia, the Motion passed by unanimous vote.

Status: Completed

Documents

- Minutes-2021-11-15-v1.pdf
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2. Public Comment

2.1. Comments from Guests

- No Guests Comments available at this Time

Status: Completed

3. Curriculum Moment

3.1. Facilitator Presentation

- Po'o Kumu (Director) introduced kumu Chris Kauwe.
- Kumu Chris presented a few key highlights on his approach to Hawaiiana, Followed by a description of a field trip to 'Alakoko fishpond.
- Kumu Chris mentioned the development of a Hawaiiana Curriculum with Kumu Marion, keeping attention to detail for the Forth Grade Learners as Hawaiian Studies is a part of their DOE Requirements

Status: Completed

Documents

- 2021.pdf
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4. Administrative Reports

4.1. School Director Report

- **Education and Curriculum**-Dream Up to Space” project based learning activity saw the announcement of the Finalist which was Team Ko: Omar, Persais, and Hudson are curious about how space will impact the growth of sugar cane plants.
- **Facilities**-We finished conducting the annual Panorama Surveys for the Hawai'i Department of Education which measure school satisfaction and socio-emotional learning, at this moment the results are still being processed. DJ proposed using a professional team to sanitize campus quarterly, which would reflect looking at doing during the school breaks. Inquiry on the estimated arrival of Padding for the playground is not set, hoping to get quote for the shipping. Hawaiian Signage has not arrived yet.
- **Enrollment**-On Campus Learners - 172; Distance Learners- 15; Current Enrolment- 187; Currently Funded for 172 learners. Commented on the Distance Learners on the costs and what will be supported by receiving pending "SAFE" grant.
- **Fundraising/PTN** -Hosted Last meeting for 2021 virtually. Shifted the purchase from Chromebooks to a Charging Cart. Nicola shared the Charity Walk Success and picking up the Check .
- **Personnel**- Currently Fully Staffed. Significantly reduced Costs for substitutes. EA Miss Whitney will be leaving for Maternity Leave soon.
- **COVID update**-4 COVID positive cases; 2 STAFF members COVID positive cases; 100% Compliance to requirements of the Governor's proclamations.

Status: Completed

Documents

- Director Board Report-December, 2021.pdf

- Personnel Report December 8, 2021.pdf
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4.2. Financial Report

- November General Ledger Begging Balance: \$689,534.85
- General Ledger Ending Balance: \$ 565,732.84
- November Reconciled Beginning Balance: \$615,652.38
- Reconciled Ending Balance: 537,902.54
- Patricia Noted the the Per Pupil was received Dec. 3, 2021

Status: Completed

Documents

- Financial Report-Board Report Budget November 2021.pdf
 - Financial Report-Bank Statement & Reconciliation November 2021.pdf
 - Financial Reports-Cash Flow, P&L and Bal Sheet November 2021.pdf
 - Financial Report-Fundraising November 2021.pdf
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4.3. Board Committee Reports

- Chairperson report- Letter sent for the Contract 2021-2022 has been received. Nothing to report for the lease
- Educational: Member Town nothing to report at this Time.
- Facilities and Maintenance: Member Tapia nothing to Report at this time.
- Human Resource Oversight: Member Makaneole nothing to report at this Time.
- Board Development and Governance: Member Sherill Noted on Ben's Email about a contact for a new Board Member.
- Finance and Audit- Member Sand Report under 5.2 Financial Report

Status: Completed

5. Action Items

6. Executive Session (as and if needed)

6.1. Executive Session

- Entered Executive Session at 6:16 p.m.
- Ended Executive Session 7:31p.m

Status: Completed

7. Closing Items

7.1. Next Meeting Date

- Jan. 3rd 2022 - Committee Work Meeting @ 5 p.m.
- Jan. 17th, 2022 - Public Board Meeting @ 5 p.m.

Status: Completed

7.2. Adjourn

- Meeting Adjourned at 7:32 p.m.



Status: Completed

Date: February 21, 2022

Motion to Approve the Minutes made by: Member Rafael Tapia
Seconded by: Member Chris Town

Board Secretary, Leia Makaneole