



# MEETING MINUTES - Alaka'i O Kaua'i

## Meeting

<b>Date</b>	Monday, January 17, 2022
<b>Started</b>	5:09 PM
<b>Ended</b>	6:38 PM (HST)
<b>Location</b>	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Zoom Meeting: <a href="https://zoom.us/j/7724665686">https://zoom.us/j/7724665686</a> Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Regular scheduled meeting
<b>Chaired by</b>	Chair Nicola Sherrill
<b>Recorder</b>	Secretary Leia Makaneole

## Approval

**Minutes approved on:** 2/23/2022

## Minutes

### 1. Opening Items

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#### 1.1. Meeting Called To Order - Welcome

Alaka'i O Kaua'i Charter School teaches the whole child by combining academics, project based learning, social emotional learning and the arts. Learners acquire and demonstrate 21st century skills while perpetuating Hawaiian cultural traditions and value so they may become successful and meaning contributors to society.

- Board Chair Sherill called the meeting to order at 5:05 pm and Member Makaneole read the Alaka'i O Kaua'i Mission Statement.

**Status:** Completed

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#### 1.2. Board Roll Call

- Board Chair Sherill noted a quorum was present. Roll call was taken- Board Members Present: Nicola Sherill, Chris Town, Rafael Tapia, Ben Sand, and Leia Makaneole

**Status:** Completed

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#### 1.3. Adoption of Agenda

- The Agenda was brought forward for consideration. Upon Motion by Member Tapia to Approve the Agenda, seconded by Member Town, the Motion passed by unanimous vote.

**Status:** Completed

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#### 1.4. Approval of 12/13/21 Board Meeting Minutes

- The Minutes were brought forward for consideration . Upon Motion by Member Sand to Table Minutes from the 12/13/21 Public Board Meeting , seconded by Member Town, the Motion passed by unanimous vote. Will be voted on 02/21/2022 at the next Alaka'i O Kaua'i Public Board Meeting

**Status:** Deferred until 2/21/2022

Documents

- Minutes-12-13-2021.pdf
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## 2. Public Comment

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### 2.1. Comments from Guests

- No Guest comments available at this time.

**Status:** Completed

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## 3. Curriculum Moment

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### 3.1. Facilitator Presentation

- Kumu Po'o( Director) Adams shared a video featuring Forth Grade learners presenting their "dreams". Celebrating Dr. Martin Luther King life's work the learners were able to communicate their ideals and how they would make their dreams a reality.

**Status:** Completed

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## 4. Service Provider

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### 4.1. Service Provider Presentation - IT Department

- No Service Provider Presentation as it is a holiday.

**Status:** Completed

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## 5. Administrative Reports

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### 5.1. School Director Report

- **Education/ Curriculum** : Currently "Dream Up to Space" program Team Ko is currently accepting addition Launch Team Members. Currently looking at hosting learner led Conferences on Campus
- **Facilities:** Jon has been able to do road repairs with the rental of a tractor. The padding for the Play ground improvement is still needing to find a shipping solution, currently has not been ordered.
- **Enrollment:** Current Enrollment: Total 187; On Campus Learners : 172; Distance Learners : 15
- **Fundraising/ PTN:** Working on getting a parent volunteer for each facilitator. Next meeting will be hosted virtually on Wed. February 2, 2022.
- **Personnel:** School is not fully staffed at this time, Still each class has had a fully certified teacher throughout the year. Patricia completed the sick/vacation status for each staff member.
- **COVID UPDATE:** As of Jan. 10th NO classroom have been affected due to COVID. As of Jan. 10th Alaka'i O Kaua'i Charter School is 100% Compliant with Governor's Mandates. Still Offering Weekly Covid Tests
- **SPECIAL REQUEST:** That Board approve the SY2022-2023 CALENDAR at the next meeting, February 21, 2021.

**Status:** Completed

Documents

- Director Board Report -January 17thth, 2022.pdf

- Alaka'i O Kauai Charter School2022-23 calendar.pdf
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## 5.2. Financial Report

- Audit was completed with no recommendations.
- Patricia presented the Financial reports with uploaded documents in updated format.
- December 2021 General Ledger Beginning Balance : \$945,494.99
- Ending Balance : \$932,025.18
- December 2021 Reconciled Balance : \$945,494.99
- Uncleared Transaction : \$13,469.81
- Ending Balance : \$ 932,025.18
- As mentioned in previous meeting that the Per/Pupil was received at the amount of \$484,353.00

**Status:** Completed

### Documents

- Report\_from\_Alakai\_O\_Kauai.xlsx
  - \_2021-2022 AOKPCS Approved Budget (w\_oH).xlsx
  - Report\_from\_Alakai\_O\_Kauai copy.xlsx
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## 5.3. Board Committee Reports

- Board Chair Called for Sub-Committee Reports, No reports at this time.
- Amer with MLN network commented that adjustments to be made to the Service Provider Contract 2021-2022 and will be responding towards proposal.

**Status:** Completed

### Documents

- Dec 2021 Personnel Report.png
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## 6. Action Items

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## 7. Executive Session (as and if needed)

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## 8. Closing Items

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### 8.1. Next Meeting Date

- Committee Meeting Date: Feb 7th, 222
- Public Board Meeting Date : Feb 21, 2022

**Status:** Completed

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### 8.2. Adjourn

- Meeting Adjourned 6:38 pm

**Status:** Completed

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Date: February 21, 2022



Motion to Approve the Minutes made by: Member Rafael Tapia  
Seconded by: Member Chris Town

Board Secretary, Leia Makaneole