



MEETING MINUTES - Alaka'i O Kaula'i

Meeting

Date	Monday, August 16, 2021
Started	5:18 PM
Ended	7:03 PM (HST)
Location	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Due to COVID restrictions this meeting will be held virtually only through Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Chair Nicola Sherrill
Recorder	Secretary Leia Makaneole

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome - Procedures

Board Chair Nicola Sherrill called meeting to order at 5:18pm and read the School Mission

Status: Completed

1.2. Roll Call

Board Members Present: Nicola Sherrill, Rafael Tapia, Leia Makaneole, Ben Sand, Chris Town

Status: Completed

1.3. Adoption of Agenda

The agenda was brought forward for consideration. Upon Motion by Member Town to approve the Agenda, seconded by Member Tapia, the Motion passed by unanimous vote.

Status: Completed

1.4. Approval of Board Meeting Minutes from 6/21/21 & 7/19/21

The Minutes were brought forward for consideration. Upon Motion by Member Tapia to approve Minutes from the 6/21/21 Board Meeting, seconded by Member Town, the Motion passed by unanimous vote.

The Minutes were brought forward for consideration. Upon Motion by Member Town to approve Minutes from the 7/19/21 Board Meeting, seconded by Member Tapia, the Motion passed by unanimous vote.

Status: Completed

Documents

- 2021_0719_Minutes_Approved_Alakai.pdf
 - 2021_0621_Minutes_Approved_Alakai.pdf
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2. Public Comment

2.1. Comments from Guests

No Comments were made.

Status: Completed

3. Curriculum Moment

3.1. Facilitator Presentation

School Director Adams introduced two new facilitators to the Board: Ms. Jina Thompson and Ms. Cara Brosius.

Status: Completed

Documents

- Ms. Cara & Ms. Jina Introduction-Aug, 2021.pdf
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4. Administrative Reports

4.1. School Director Report

School Director Adams asked the Service Provider, MLN to explain the new \$5K cost associated with the NWEA Map Assessment Reporting System. Ms. Linda Krystek presented to the Board and explained that currently all schools were together on one account and that they needed to be separated with each school having their own account moving forward.

School Director Adams gave the Director's Report. He reported the following:

Education and Curriculum-

The campus has settled into our schedules and have welcomed over fifty new learners and five new staff members to our team. The character trait focus for the month of August is RESPECT and we are pleased to see it embraced in morning virtual assemblies, in classrooms, and all interactions on campus. We will start the new school year with a SCHOOL WIDE project based learning activity called "Dream Up to Space."

Facilities -

We successfully hosted our annual "Campus Cleanup" on Saturday, July 24th. Jon spent the day shampooing the carpets and hauling away trash which we are greatly appreciative of. Signage in Hawaiian language translation has been resolved through the kindness and talents of facilitator Kali. The massive amount of rain on campus on Friday, March 12th gave us an opportunity to make some damage claims to both the Hawai'i Department of Education and the County of Kaua'i. At the time of this upload no further feedback was available from either party and we hope to have some improvements to campus at no cost to us. We do hope to have the roundabout, road out to the yellow gate, outdoor eating area (sand), and outdoor playground (sand) addressed in these flood repairs.

Enrolment -

Alaka'i O Kaula'i Charter School was funded for 180 student learners as submitted to the Hawai'i Charter Commission in April, 2021.

Current Enrollment: 174 confirmed learners

Unfortunately we have lost 11 learners who decided in the last week to seek Distance Learning as opposed to on campus education due to concerns with COVID. We have also negotiated a contract with Harmony Education to add another 80 learners in our potential Distance Learning portfolio.



Fundraising / PTN -

PTN met Wednesday, August 11th at 5pm. Held virtually and the invitation link will be shared with our learning community. Mahalo e Patricia for providing clear and concise Financial statements for this group.

Personnel -

Although we are fully staffed at this time we continue to advertise and interview quality candidates to join our team at Alakai O Kauli Charter School.

Other -The Alakai O Kauli School 2021-2022 school year budget is included for this meeting as the deadline for approved submission has been moved to September 1st, 2021. All Kuleana Portal tasks have been completed and are up to date with the Hawai'i Charter Commission for the 2021-2022 school year

Status: Completed

Documents

- Director Board Report -August 16th, 2021.pdf
 - Personnel Report_Alakai 8.9.21-3.pdf
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4.2. Financial Report

Treasurer Ben Sands gave the Financial Report.

He reported that the July 1 beginning Bank balance was \$374,649.05, the July 31 ending Bank balance was \$1,033,458.04 and the July 31 Ledger reconciliation ending balance was \$1,014,401.77.

Status: Completed

Documents

- July 2021 Financial.pdf
 - Bank Reconciliation July 2021.pdf
 - August 16, 2021 Alakai Treasurer's Report.docx
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4.3. Board Committee Reports

- Chairperson report: Nothing to report at this time
- Education and Curriculum: Nothing to report at this time
- Human Resources Oversight: Nothing to report at this time
- Facilities and Maintenance: Nothing to report at this time
- Board development and Governance: Board Chair Sherrill stated she would like to fill the open members positions and asked the Board for help.
- Finance and Audit: Member Sand informed the Board that there would be a Strategic Planning Meeting on August 22, 2021.

Status: Completed

5. Action Items

5.1. School Budget SY 2021-2022

Review/Approve

The School Budget for 2021-2022 was brought forward for consideration. Upon Motion by Member Tapia to approve the School Budget for 2021-2022, seconded by Member Makaneole, the Motion passed by unanimous vote.

Status: Completed



Documents

- 2021_0816_Budget 2021-2022_Approved_Alakai (1).pdf
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5.2. School Re-Opening Plan SY 2021-2022

The School Opening Plan for 2021-2022 was brought forward for consideration. Upon Motion by Member Town to approve the School Opening Plan for 2021-2022, seconded by Member Tapia, the Motion passed by unanimous vote.

Status: Completed

Documents

- 2021_0816_School Opening Plan_Approved_Alakai.pdf
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6. Executive Session (as and if needed)

7. Closing Items

7.1. Next Meeting Date

The next Committee Meeting will be held Sept 6th at 3:00 pm

The next Regular Board Meeting will be held Sept 20th at 5:00 pm

There will be a Strategic Planning Meeting on August 22, 2021

Status: Completed

7.2. Adjourn

Entered Executive session at 6:33pm

Board Chair Sherrill adjourned the meeting at 7:03 pm

Status: Completed

Date: **September 20, 2021**

Motion to Approve the Minutes made by: BEN SAND

Seconded by: RAFAEL TAPIA

Board Secretary, Leia Makaneole