



## MEETING MINUTES - Alaka`i O Kaua`i

### Meeting

<b>Date</b>	Monday, July 19, 2021
<b>Started</b>	5:08 PM
<b>Ended</b>	6:30 PM (HST)
<b>Location</b>	Zoom Meeting: <a href="https://zoom.us/j/7724665686">https://zoom.us/j/7724665686</a> Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
<b>Purpose</b>	Alaka'i O Kaua'i Board of Directors -Regular scheduled meeting
<b>Chaired by</b>	
<b>Recorder</b>	Julie Halliday

### Minutes

## 1. Opening Items

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### 1.1. Meeting Called To Order - Welcome - Procedures

Board Chair Sherrill called the meeting to order at 5:08p.m. and read the School Mission Statement.

**Status:** Completed

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### 1.2. Roll

Board Members Present: Nicola Sherrill, Ben Sand, Rafael Tapia, Chris Town. Absent: Leia Makaneole

**Status:** Completed

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### 1.3. Adoption of Agenda

The Agenda was brought forward for consideration. Upon Motion by Member Tapia to approve the Agenda, seconded by Member Sand, the Motion passed by unanimous vote.

**Status:** Completed

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### 1.4. Approval of Minutes

No Minutes were presented.

**Status:** Completed

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## 2. Public Comment

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### 2.1. Comments from Guests

No comments were made.

**Status:** Completed

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## 3. Curriculum Moment

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### 3.1. School Facilitator Presentation

School Director, DJ Adams introduced two new facilitators to the Board: Ms. Karen Shay and Mr. Kali Lopez.

**Status:** Completed

Documents

- Ms. Karen & Mr. Kali Introduction-July, 2021.pdf

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## 4. Service Provider

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### 4.1. Harmony Educational Services-Online Service Presentation

Representatives of Harmony Educational Services, Shawni Carver and John Thorn introduced themselves and explained what services they could provide to the school.

**Status:** Completed

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### 4.2. Service Provider Presentation

No Presentation was given.

**Status:** Completed

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## 5. Administrative Reports

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### 5.1. School Director Report

School Director, DJ Adams gave the Director's Report. He gave updates to the Board regarding the following:

- Education and Curriculum - reminded the Board that they will start the new school year with a school wide project based learning activity called "Dream Up to Space". This project empowers the entire learning community to be focused on the same activity and helps mentor new staff members in collaboration with the facilitators.
- Facilities - Adam Serra was hired to assist Jon McCallister in addressing the school improvement wish list for the summer. As part of the annual campus cleanup day, which will be held on July 24th, the carpets will be cleaned in-house. It was also reported that the donated desks have been moved in to the school.
- Enrollment - There is currently 175 confirmed learners for the 2020-2022 school year which does not include the applications that have not yet be completed.
- Fundraising/PTN - Their next meeting will be held August 4th and they will also be participating in the annual campus cleanup. Mr. Adams thanked the group for their support.
- Personnel - They are fully staffed at this time and have four new staff members.
- Other - All Kuleana Portal tasks have been completed and are up to date with the Hawaii Charter Commission for the 2021-2022 school year.

**Status:** Completed

Documents

- Director Board Report -July 19th, 2021.pdf
- Alaka'i O Kaula'i Charter School Opening Plan-July, 2021 (2).pdf

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### 5.2. Financial Report



Member Sands gave the Financial Report. He informed the Board that he reviewed the Financial Statements and Draft Budget, all are in good order and he thanked management team for their work on the Draft Budget.

**Status:** Completed

Documents

- Bank Reconciliation 6\_30\_2021.png
- FHB 6\_30\_2021.pdf

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### 5.3. Board Committee Reports

- Facilities & Maintenance - Member Tapia informed the Board that a septic assessment is needed. There was discussion regarding road/bus concerns and the need for a second bus.
- Board Development & Governance: Board Chair Sherrill reported she received an email from Greg with the Attorney General's Office stating that virtual Board Meetings can continue through the end of the year. The Maker Learning Network Service Contract is currently on hold as they are waiting for the per pupil numbers to come in. The School Budget is due August 13, 2021. Per School Director Adams, he has confirmed they will accept it August 17, 2021. There will be a Strategic Planning Meeting in August.

**Status:** Completed

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## 6. Closing Items

### 6.1. Next Meeting Date

The next Regular Board Meeting will be August 16, 2021.

**Status:** Completed

### 6.2. Adjourn

Board Chair Sherrill adjourned the meeting at 6:45p.m.

**Status:** Completed

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Date: August 16, 2021

Motion to Approve the Minutes made by: Chris Town  
Seconded by: Rafael Tapia

Board Secretary, Leia Makaneole