



MEETING MINUTES - Alaka'i O Kua'i

Meeting

Date	Monday, November 16, 2020
Started	5:05 PM
Ended	7:30 PM (HST)
Location	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Nicola Sherrill
Recorder	Leia Makaneole

Attendance

Present:	DJ Adams, Lynn Boop, Espi Briones, Yvette Brown, April Cauthron, Dawn Evenson, Jonelle Godfrey, Julie Halliday, Amer Kuric, Kim Lytle, Leia Makaneole, Manuel Ortega, Amber Raskin, Indy Reeves, Ben Sand, Nicola Sherrill, Chris Town
Late:	Rafael Tapia

Meeting documents

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome - Procedures

Meeting Called to Order at 5:05pm.

Status: Completed

1.2. Roll

Quorum present. Rafael late .

See Attendance for details.

Status: Completed

1.3. Adoption of Agenda

Ben Motions to adopt the Alaka'i O Kua'i Public Board Meeting Minutes Agenda for 11/16/20.

Chris Seconds.

Unanimously Approved.

Status: Completed

1.4. Approval of Minutes

Ben Motions to approve Alaka'i O Kua'i Public Board Meeting Minutes for 9/21/20



Chris Seconds.

Unanimously Approved

Ben Motions to approve Alaka'i O Kaua'i Public Board Meeting Minutes for 10/19/20

Chris Seconds.

Unanimously Approved

Status: Completed

- Minutes-2020-09-21-v2.pdf
 - Alakai_Minutes-2020-10-19-v2.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

Presentation by Miss "Z" , Casey Zoppa the Kindergarten Facilitator.

Status: Completed

- Ms. Casey Introduction.docx
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3. Comments From Guests

3.1. Comments

No Comments

Status: Completed

4. Administrative Reports

4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTO
- Personnel

Current Enrollment 163 student learners enrolled as of November 9th, 2020

Facilities

The Lower campus restrooms are not available due to septic tank and line blockage. Maintenance is working to resolve the issue as soon as possible.

Patricia will be transitioning to an iLEAD contract which will open up another part time Educational Assistant position at the school.

Status: Completed

- Director Board Report November 16th, 2020.docx
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4.2. Service Provider Report

Nicole Huguenin - Maker Learning Network

Nicole presented the internet resource available "Maker Support Team" .

Noted the Digital Archive for Alaka'i O Kaua'i

Status: Completed

- October 2020 Alaka'i O Kaua'i Service Provider Report - Sheet1.pdf
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4.3. Treasurer Financial Report

Audit update

October Beginning Balance : \$507,954.82

General Ledger balance : \$437,414.56

Status: Completed

- Alaka'i Audit 20-21 Invoice #4724 - 102820.pdf
 - Invoice #4733 - 110620.pdf
 - Akita Invoice Oct 2020.pdf
 - PDF Audit Report.pdf
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4.4. Board Committee Reports

- Chairperson report
- Education and Curriculum: Chris
- Human Resources Oversight: Leia
- Facilities and Maintenance: Rafael
- Board development and Governance: Nicola
- Finance and Audit: Ben

Vice Chairperson Nicola Sherrill, as acting Chairperson, reported that the SAPES report is due 12/15/20 .

Actively looking for New Board Members .

Noted the continued board representation at the weekly Charter Commission Meetings.

Status: Completed

5. Action Items

5.1. Accept Board Member Resignation

Board Chair - Indy Reeves has resigned from the board

Rafael Motions to Accept Elizabeth "Indy" Reeves resignation to the Alaka'i O Kaua'i Board of Directors.

Ben Seconds

Unanimously Approved

Status: Completed

- Indy Board Resignation Letter.pdf
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5.2. Board Member positions



Chris Motions to Elect Nicola as Chairperson of Alaka'i O Kaua'i Board of Directors.

Ben Seconds.

Unanimously Approved

Ben Motions to Elect Rafael as Vice Chairperson of Alaka'i O Kaua'i Board of Directors.

Nicola seconds.

Unanimously Approved.

Status: Completed

6. Closing Items

6.1. Next Meeting Date

Next Public Board Meeting scheduled for Monday December 14th, 2020 at 5PM via ZOOM.

Status: Completed

7. Executive Session (as and if needed)

7.1. No Executive Session

Status: Completed

8. Adjournment

8.1. Meeting Adjourned

Meeting adjourned at 7:30 PM

Status: Completed
