



MEETING MINUTES - Alaka`i O Kaua`i

Meeting

Date	Monday, December 14, 2020
Started	5:00 PM
Ended	6:16 PM (HST)
Location	Due to COVID restrictions this meeting will be held virtually only through Zoom. Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Nicola Sherrill
Recorder	Leia Makaneole

Attendance

Present:	DJ Adams, Jonelle Godfrey, Amer Kuric, Leia Makaneole, Ben Sand, Nicola Sherrill, Chris Town
Late:	Rafael Tapia
Regrets:	Lynn Boop, Espi Briones, Yvette Brown, April Cauthron, Sean D'Auria, Dawn Evenson, Julie Halliday, Kim Lytle, Manuel Ortega, Amber Raskin, Indy Reeves

Meeting documents

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome - Procedures

Meeting Called to order at 5:01pm

Status: Completed

1.2. Roll

Quorum present.

Rafael joined meeting at 5:09 PM

See attendance for details.

Status: Completed

1.3. Adoption of Agenda

Ben Motions to adopt agenda for Alaka'i O Kaua'i Public Board Meeting 12/14/20.

Chris Seconds.

Unanimously Approved.

Status: Completed

1.4. Approval of Minutes



Ben Motions to adopt the minutes from Alaka'i O Kaua'i Board meeting on 11/16/20.

Chris seconds.

Unanimously Approved.

Status: Completed

- Alaka'i_Minutes-2020-11-16-v6.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

<https://animoto.com/play/vVJFzzatp7xm0w5ti3j1Vg>

Bailey Raines First Grade Facilitator shared a video in regards to her PBL focused on the Learner's Desired Future Occupation.

Status: Completed

3. Comments From Guests

3.1. Comments

We invite guests to comment during this time. We limit each speaker to 3 minutes. Please state your name and the agenda item you would like to comment.

Guests :

Parents Advocated for the School Re-Opening Plan to be updated to reflect the County of Kaua'i's "Tier System". Specifically regarding the count of Covid-19 cases that would switch our school from In-person Education to Hybrid/ Distance Learning.

1. Hannah Larmen
2. Rachel
3. Jim Brown
4. Gizelle Gregorius

Status: Completed

4. Administrative Reports

4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTO
- Personnel

Education: Facilitators are in progress of "progress Reports"

Facilities



Installed and raised our Both American and Hawaiian Flag

Septic Tank Update. No Progress as of this Date.

Pest Control Scheduled Dec. 18th .

Enrollment 160 as of Dec. 8th

PTO Meeting December 7 Reviewed the Pie Fundraiser- \$500.00

Personnel:

Patricia getting us caught up on HR deficiencies.

Achieved Approval for Financial Support to hire another para-professional.

Status: Completed

- Director Board Report December 14th, 2020.docx
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4.2. Treasurer Financial Report

Beginning November bank balance: \$383,574.56

Ending November bank balance: \$302,075.96

Deposit of \$655,565 enrollment true up and 2nd payment of State funds on Dec 1.

Alakai did not receive any of the board financial reports, reconciliation statement, general ledger detail or tracking report for November from iLead.

Status: Completed

4.3. Board Committee Reports

- Chairperson report
- Education and Curriculum: Chris
- Human Resources Oversight: Leia
- Facilities and Maintenance: Rafael
- Board development and Governance: Nicola
- Finance and Audit: Ben

Band Wagon Presented putting a Band Together for the school with Looking towards a future "Battle of the Bands"

Education and Curriculum:

No report at this time.

Human Resources Oversight:

No reports at this time.

Facilities:

Alaka'i due to budget cuts will not be proceeding with Landscaping Contracts at the moment and will contact company's in regards to proposals.

Board Development :

Potential New Board Member Application and Resume received.

Status: Completed

5. Action Items

5.1. Consider/Approve School Year 2021/2022 Calendar

Ben Motions to Approve Alaka'i Calendar School Year 2021/2022

Rafael Seconds

Unanimously Approved

Nicola Disconnected During Vote

Ben Left Meeting at 6:08 pm

Status: Completed

- Alaka'i Draft Calendar_SY21-22 Sheet1.pdf
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6. Closing Items

6.1. Next Meeting Date

Monday, January 25, 2021 at 5:00 pm

Nicola Returned 6:10pm

Next meeting Date Set as Jan 25th 5pm via ZOOM

Status: Completed

7. Executive Session (as and if needed)

7.1. Executive Session

No Executive Session Needed

Status: Completed

8. Adjournment

8.1. Meeting adjourned

Meeting Adjourned 6:16pm

Status: Completed
