



MEETING MINUTES - Alaka'i O Kaua'i

Meeting

Date	Monday, September 21, 2020
Started	5:00 PM
Ended	7:30 PM (HST)
Location	Due to COVID-19 restrictions, this meeting will be held virtually through Zoom Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Indy Reeves
Recorder	Leia Makaneole

Attendance

Present:	DJ Adams, Lynn Boop, Yvette Brown, April Cauthron, Dawn Evenson, Jonelle Godfrey, Amer Kuric, Kim Lytle, Leia Makaneole, Manuel Ortega, Amber Raskin, Indy Reeves, Nicola Sherrill, Chris Town
Late:	Rafael Tapia
Regrets:	Espi Briones, Ben Sand

Meeting documents

- Rent2019-20_iSDStatementLetter.pdf

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome - Procedures

Meeting Called to order at 5:05pm

Status: Completed

1.2. Roll

Board Member Ben is absent.

(See Attendance for details)

Status: Completed

1.3. Adoption of Agenda

Nicola motions to adopt the Alaka'i O Kaua'i Public Board Meeting Agenda for 8/17/2020.

Rafael seconds

Unanimously Approved

Agenda Amendment Proposal : Made by Board Chair Indi to decide a night to schedule "Parent Night " before the end of the first quarter.



Board Members and School Director agree to postpone until the whole school returns to campus to decide on a date.

Status: Deferred until 10/19/2020

1.4. Approval of Minutes

Leia motions to approve Alaka'i O Kaua'i Public Board Meeting Minutes for 8/17/2020

Rafael seconds

Unanimously Approved

Status: Completed

- Alakai_Minutes-2020-08-17.pdf
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2. Curriculum Moment

2.1. Curriculum Moment

Extra Curricular Representation

Art Teacher : Nicole

Teaches Art to the 3rd, 4th, 5th, and 6th grade Learners.

Incorporating the "7 Habits of Highly Successful Learners" into the Art. Learners currently working on self-portraits, practicing the habit "Having the End in Mind."

Nicole :

1. Commented on Struggles with social distancing and suggested that investing into smaller / individual tables are preferred.
2. Mentioned the interest in creating a school wide project.

Status: Completed

- Curriculum Moment-September 21st.docx
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3. Comments From Guests

3.1. Comments

Status: Completed

4. Administrative Reports

4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTO
- Personnel

"DJ" David Adams reported on All current staff are congruent to the Full Campus Re-Opening Plan.

Current enrollment 157. See Directors Report for details.

Status: Completed

- Personnel Report_Alakai 9.14.2020 - Google Docs.pdf
 - Director Board Report September 21st, 2020.docx
 - Alaka'i O Kua'i Revised Opening-September 18th.docx
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4.2. Service Provider Report

iLead reported the status update on a requested monthly service provider report

See Service Provider Report

Status: Completed

- August 2020 Alaka'i O Kua'i Service Provider Report - Sheet1.pdf
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4.3. Financial Report

Absent Board Treasurer, Ben, requested the following be read by Board Vice Chair, Nicola, as the Financial report :

August 30th ending bank account balance: \$526,815.32

General Ledger balance after outstanding checks: \$507,954.82

*Three checks from January and February have not cleared yet:

100156 in the amount of \$88.44

100178 in the amount of \$2058.04

100189 in the amount of \$50.57

Status: Completed

4.4. Board Committee Reports

- Chairperson Report
- Treasurer Report
- Education and Curriculum Committee
- Human Resources Committee
- Facilities and Maintenance Committee
- Board Development Committee
- Finance and Audit Committee
- Public Relations and Communications Committee

DJ provided Finance/ Audit Committee report with a scheduled visit to school by the auditor, Jay, will be soon.

Indi provided Chairperson report with reading the iLead official statement in regards to overpay of rent for 2019-2020.

Status: Completed

- Rent payment report 9_20.pdf
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5. Action Items



5.1. Consider/Approve amendment to Bylaws

Rafael motions to mend Bylaws.

Chris seconds.

Unanimously Approved

Status: Completed

- Proposed Amendments (2) 9_20.pdf
 - Alakai_Bylaws_8_19_19.doc.pdf
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5.2. Consider/Approve amendment to Fiscal Policy

Rafael motions to amend Fiscal Policy.

Nicola Seconds.

Unanimously Approved

Status: Completed

- Fiscal Policy 7.2020.docx
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5.3. Approve Revised Reopening Plan

Rafael motions to approve Revised Re-Opening Plan.

Nicola seconds

Unanimously Approved

Status: Completed

6. Closing Items

6.1. Next Meeting Date

Scheduled Committee planning session Oct. 5th, 2020

Next Public Board meeting date Oct. 19th 2020

Status: Completed

7. Executive Session (as and if needed)

8. Adjournment
