



Amended

MEETING MINUTES - Alaka'i O Kaula'i

Meeting

Date	Monday, January 27, 2020
Started	5:00 PM
Ended	7:00 PM (HST)
Location	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Indy Reeves
Recorder	Nicola Sherrill

Meeting documents

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome - Procedures

Meeting called to order 5:04 PM

Status: Completed

1.2. Roll

Status: Completed

1.3. Adoption of Agenda

Indy motioned to amend the agenda to add 6.6 Approval of Fred's Resignation Letter. Nicola Seconds. Unanimous approval

Ben made motion for agenda amendment 6.7 to accept and approve Chris Town's board application. Rafael seconded. Unanimous approval

Ben motions to approve today's agenda with all amendments

Rafael seconds, Unanimous approval

Status: Completed

1.4. Approval of Minutes

Ben motions to approve minutes to approve minutes from December 2019

Collin seconds

Unanimously approved

Status: Completed

- Minutes-2019-12-16-v1.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

Status: Completed

3. Comments From Guests

3.1. Comments

Comments made from guests on Kindness Project planning for Alaka'i, Transportation and Kindergarten Program.

Status: Completed

4. Consent Items

4.1. Personnel Report

See director report

Status: Completed

5. Administrative Reports

5.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTO

Fred delivers Directors Report on marketing, outreach, curriculum and PTO

Status: Completed

- January 20020 - Director Board Report Template (1) (1).docx
-

5.2. Service Provider Report

See Service Provider Report

Status: Completed

- 2019 December Alaka'i O Kua'i Service Provider Report - Sheet1.pdf
-

5.3. Financial Report

Ben Provides Financial Report including Monthly Cash Flow, Financial Statement and Fundraising Report.
\$553,185.00 at year end

Status: Completed

- Alaka'i - Monthly Cash Flow 2019-20 - December R1.pdf
- Alakai - Financial Statement 2nd QTR Template with FPF CalculatorR1.xlsx

- 2019-20 Monthly Fundraising Report - December.pdf
-

5.4. Board Committee Reports

- Chair Report
- Treasurer Report

Committees Report on branding and board recruitment

Status: Completed

5.5. iLEAD Foundation update

Amy Beauchamp will provide an update from iLEAD Foundation

Status: Completed

6. Action Items

6.1. Board Meeting Calendar

March board meeting is during Spring Break. Request to move the meeting to March 23, 2020.

Ben motions o move the March board meeting date to 3/23/2020 as it fall on Spring Break.

Collin Seconds, Unanimously Approved

Status: Completed

6.2. Review and Approve revised Service Provider Contract

Ben motions to approve revised service provider contact.

Nicola seconds. Unanimously Approved.

Status: Deferred until 3/23/2020

6.3. Review and approve Third Party fundraising policy

Collin motions to approve Third Party Fundraising Policy

Ben seconds.

Unanimously approved

Status: Completed

- Third Party FR Policy 1_20 FOR APPROVAL.pdf
-

6.4. Review and approve updated Fiscal Policy and Procedures

Tabled

Status: Deferred until 3/23/2020

6.5. Review and Approve revised budget 2019-2020

Rafael Motions to approved proposed budget 2019-2020

Collin Seconds



Unanimously Approved

Status: Completed

6.6. Acceptance of Fred Birkette's Resignation Letter

Ben makes a motion to accept Fred's Resignation Letter

Collin Seconds

Unanimously Approved

Status: Completed

6.7. Accept and Approve Chris Towns Board Application

Ben made motion to accept and approve Chris Town's Board application, Collin seconded. Unanimously approved

Status: Completed

7. Executive Session (as and if needed)

7.1. Personnel Discussion

Board Moves into Executive session at 6:43 PM

Board moves out of Executive session at 8:27 PM

Status: Completed

8. Closing Items

8.1. Next Meeting Date

Next working meeting 2/10/2020

Next Board Meeting 2/24/2020

Status: Completed

8.2. Adjournment

Meeting adjourned 8:28 PM

Status: Completed
