



MEETING MINUTES - Alaka'i O Kaua'i

Meeting

Date	Monday, February 24, 2020
Started	5:00 PM
Ended	7:00 PM (HST)
Location	Address: 2-4035 Kaumualii Hwy, Koloa, HI 96756 Zoom Meeting: https://zoom.us/j/7724665686 Meeting ID: 772 466 5686 Dial in Number: 1-669-900-6833
Purpose	Regular scheduled meeting
Chaired by	Indy Reeves
Recorder	Rafael Tapia

Meeting documents

Minutes

1. Opening Items

1.1. Meeting Called To Order - Welcome - Procedures

Meeting called to order 5:00 PM

Status: Completed

1.1.1. Roll

Status: Completed

1.2. Adoption of Agenda

Ben motions to amend the 2/24/202 agenda to add 5.3 approval of school branding.

Collin Seconds

Approved Unanimously

Ben motions to adopt the amended agenda

Chris seconds

Approved Unanimously

Status: Completed

1.3. Approval of Minutes

Collin motions to amend the 1/27/2020 board meeting minutes to include:

6.6 - acceptance of Fred's Resignation letter

6.7 - Motion to accept and approve Chirs Town's application to Alaka'i Governing Board

6.8 - Accepting Chris to Board

Chris Seconds

Passed Unanimously

Ben motions to approve amended minutes from 1/27/2020

Chris Seconds

Passed Unanimously

Status: Completed

- Alakai_Meeting_Minutes-2020-01-27.pdf
-

2. Curriculum Moment

2.1. Curriculum Moment

none

Status: Completed

3. Comments From Guests

3.1. Comments

Comments from guests on

- School Schedule
- Early Release
- PD Proposal
- Facilitator Prep Time
- Bussing
- Pre School

Status: Completed

4. Administrative Reports

4.1. School Director Report

- Education/Curriculum
- Facilities
- Enrollment
- Fundraising / PTO

Director Fred Birkett Reports on:

- Education/Curriculum PBL
- Student Conferences
- In class observation
- Enrollment
- Expansion to 7th/8th grade
- Expelling policies
- Student Behavior

See Directors Report

Status: Completed

- Board Director Report - February.docx
-

4.2. Service Provider Report

Lynn Boop provided the service provider report on:

- Board Support
- Instructional Services
- Professional Development
- Finance and Accounting
- HR
- Information Technology

See Service Provider's Report

Status: Completed

- 2020 January Alaka'i O Kaua'i Service Provider Report - Sheet1.pdf
-

4.3. Financial Report

Treasurer Ben Sand provided the Financial Report on:

- Remaining Charity Walk Funds
- 20-21 Budget in progress
- Auditor selection for 20-21

See Treasurer's Report

Status: Completed

- mycommittee.zip
 - Treasurer's Report.docx
-

4.4. Board Committee Reports

- Chair Report
- Treasurer Report
- Transportation Report
- Outreach/Media Report

Chair Indy Reeves provided the Chair report on:

- Director Search Progress
- Possibility of after school care
- Possibility Boys and Girls Club pick up
- Fiscal Policy

Chris Town provided transportation report

- Bussing progress and school hours

Status: Completed

4.5. Personnel Report

See Directors Report

Status: Completed

- Personnel Report_Alakai 2.13.2020 - Google Docs.pdf
-

5. Action Items

5.1. Consider/Approve Service Provider Agreement

Tabled until next board meeting

Status: Completed

5.2. Consider/Approve Fiscal Policies

Tabled until next board meeting

Status: Completed

- Fiscal Policy and Procedures - IR Revisions 022020 - Board Package (Final).pdf
-

5.3. Consider/Approve school branding design

Collin motioned to approve the school branding design Cumu Rev 9, Option 1.

Ben Seconds

Unanimously Approved

Status: Completed

6. Executive Session (as and if needed)

6.1. Review School Director Applicants

Board moves into executive session 8:00 PM

Board moves out of executive session 9:25 PM

Status: Completed

7. Closing Items

7.1. Next Meeting Date

Next board meeting scheduled for 3/23/2020

Status: Completed

7.2. Adjournment

Meeting adjourned 9:25 PM

Status: Completed
