



# Alaka`i O Kaua`i

## Meeting Minutes: Monday, August 19, 2019

**Date/time:** Monday, August 19, 2019 Started: 5:00 PM Ended: 7:00 PM  
**Location:** Alaka'i O Kaua'i Charter School 2-4035 Kaumualii Hwy, Koloa, HI 96756 Join Zoom Meeting <https://zoom.us/j/5395735793> Meeting ID: 539 573 5793 Dial by your location +1 669 900 6833  
**Purpose/notes:** Regular Scheduled Meeting  
**Chaired by:** Rick Eckert  
**Minuted rec. by:** Nicola Sherrill  
**Status:** Minutes drafted

### Meeting documents

24 documents attached to agenda items below

### Agenda

## 1. Opening Items

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### 1.1. Adoption of Agenda

Ben makes a motion to adopted agenda, Collin seconds.

Approved unanimously.

**Status:** Completed

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### 1.2. Meeting Called To Order - Welcome - Procedures

Meeting called to order 5:05PM

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**Status:** Completed

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### 1.3. Approval of Minutes

Ben makes a motion to approve the minutes from 7/15/19, Collin seconds. Unanimously approved.

Ben makes a motion to approve the minutes from 7/15/19, Collin seconds. Unanimously approved.

Collin makes a motion to approve the minutes from 7/29/19, Ben seconds. Unanimously approved.

**Status:** Completed

- Minutes-2019-07-15.pdf
  - Minutes-2019-07-29.pdf
  - Minutes-2019-08-10.pdf
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## 2. Comments From Guests

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### 2.1. Comments

Comments from Donna Terrium, Yvette Brown & Jonelle Godfrey.

**Status:** Completed

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## 3. Officer Reports

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### 3.1. Chair

**Status:** Completed

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### 3.2. Treasurer

Board reviewed budget, tabled for board review.

**Status:** Completed

- 2019-2020 Annual Budget Template Revision 1 081319 (YB).pdf
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## 4. Administrative Reports

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### 4.1. School Director Report

Fred gave directors report

**Status:** Completed

- 2018-2019 Alaka'i O Kauai VAM PBL Rubric Data - Sheet1.pdf
  - 2018-2019 Alaka'i O Kauai VAM PBL Rubric Data - Sheet2.pdf
  - Alaka'i O Kauai MAP NWEA Achievement Status and Growth Summary Report Fall 2018 - Spring 2019 - She
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### 4.2. Operator Report

**Status:** Completed

- 2019 - 07 Alaka'i O Kauai Operator Report - Sheet1.pdf
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## 5. Committee Reports and Discussion

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### 5.1. Education/Curriculum

Fred provided education report

**Status:** Completed

- Alaka'i - Budget Projection 2109-20 Joannversion.pdf
- AOK Organizational Chart 2019-2020 Proposal 3.pdf
- Education Assistant 123\_JobDescription.pdf
- Facilitator Academic Coach JobDescription.pdf
- Facilitator Certified Reading&Language Arts Instructor JobDescription.pdf
- Facilitator Instruction PBL Support Coach JobDescription.pdf
- Facilitator Non Certified Art Instructor JobDescription.pdf
- Facilitator Non Certified Hawaiian Instructor JobDescription.pdf

- Facilitator Non Certified Hawaiian Instructor JobDescription.pdf
  - Facilitator Non Certified Music Instructor JobDescription.pdf
  - Facilitator Non Certified Spanish Instructor JobDescription.pdf
  - FacilitatorK6JobDescription.pdf
  - Office Services Supervisor.pdf
  - School CounselorSSC.pdf
  - Substitute FacilitatorJobDescription.pdf
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## 5.2. Facilities

Fred provided facilities report

**Status:** Completed

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## 5.3. Enrollment

152

Indy provided enrollment report

**Status:** Completed

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## 5.4. Fundraising

Nicola Provided fundraising report

**Status:** Completed

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## 5.5. Board Development

Indy reports on current board applicant

**Status:** Completed

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# 6. New Business

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## 6.1. Bussing Proposal

Board discusses bussing proposal

**Due date:** 8/19/2019

**Status:** Parked

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## 6.2. Bylaws Review

Ben motions to accept minor changes to bylaws as recommended by the board. Collin seconds. Unanimously approved.

**Due date:** 8/19/2019

**Status:** Deferred: 8/19/2019

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## 6.3. Revised 2019 - 2020 Board Meeting Calendar

**Due date:** 8/19/2019

**Status:** Parked

- DRAFT REVISED - Alaka'i O Kaula'i 2019 - 2020 Board Calendar.pdf
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## 7. Executive Session (as and if needed)

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### 7.1. Executive Session

7:20 Into executive session

8:10 out of executive session

**Status:** Parked

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## 8. Closing Items

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### 8.1. Next Meeting Date - TBD

The Regularly Scheduled Meeting is September 16.

An added meeting on the 1st Monday is Labor Day and may be discussed and moved as the Board finds fit.

**Due date:** 8/19/2019

**Status:** Parked

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### 8.2. Adjournment

Meeting Adjourned 8:14 PM

**Status:** Completed

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