

Alaka'i O Kaua'i Charter School  
Governing Board Meeting Agenda  
October 17, 2018

Date/Time: Wednesday, October 17, 5:00 PM - 7:00 PM  
Location: Alaka'i O Kaua'i School Library  
Board Members Present: Rick, Indy, DrB, Nicola, Mark  
Board Members Online: Jessie  
Guests: Natasha Baugh, Collin Darrell, Linda Krystek, Laura Henriquez, Kim Lytle

I. Meeting Called to Order – Welcome – Procedures

5:11 PM

II. Adoption of Agenda

Motion to approve the agenda by Indy, Mark Seconds - Passes, Agenda Adopted

III. Approval of Minutes from the Governing Board Meeting on September 19, 2018

Motion to approve the agenda by Indy, Mark Seconds - Passes, Minutes adopted

IV. Officers Reports

- a. Chair
- b. Treasurer

5:14 PM

Current Balance \$522,467.00

\$463,000 Projected moving into November after October

\$17,000 from Walmart must be spent by Nov 1st, 2018. Chromebooks will be purchased asap.

- c. Others as needed

V. Administrative Reports

- a. Executive Director

5:22 PM

Linda Krystek visiting and working with facilitators in professional development.

Tom Markem visited yesterday at Chiefess Middle school sponsored by Alaka'i O Kaua'i. Tom worked with Alaka'i Facilitators to deepen understanding of PBL.

Laura has been working with Claire in office procedures.

Natasha working with Joanne with Payroll and HR

Linda will work on getting a direct project manager for board members to contact iLEAD directly

Back Office is in the most need, Natasha working with Rick & Joanne

Denise to set up petty cash procedures for onsite emergency funds

10/15/18 Enrollment count 137. Kalaheo would not release 2 learner and gave reason of report cards.

Needs more fundraising, more enrollment and grants!!

Joanne Salas hired doing very well in her new business manager role.

Marketing - Ad in Kauai Family magazine for next 3 issues.

After School program moved into Kamaaina Kids A+ Program, Stephanie to submit licencing application to use our own program.

Discussed SVAC vs MAP testing

Comprehensive Growth Card for social emotional learning and submit with our annual report to the Charter Commission

SPED - Bill Arakaki says we have a new SPED aid soon.

Denise gives thank yous for being a part of the opening of your school, board shares tremendous appreciation for all that she has done for Alaka'i O Kaua'i.

Reminders - 6th grade, 1st grade addition as proposed in original plan - space needs to be determined and assurance of readiness form needs to be completed.

215 enrollment projected for next year, possibility of smaller class sizes.

VI. Committee Reports and Discussion

a. Education/Curriculum

School of the future, two teachers will be selected to go

Advertisement went out for Director's Position

GIA Grant - Bussing is a good option - January submit, lets not forget

b. Facilities

1. Building

Playground equipment from Waimea installed! Playground Flooring being estimated.

Discussion regarding preschool and facilities

2. Gymnasium/Cafeteria

Rick still in talks with iLEAD

3. Bussing

Have time to develop cost effective way to upkeep the road

c. Enrollment

See Above

d. Fundraising

1. Donor acknowledgment and communication

7:14PM Give Aloha (Foodland), going to do it better next year

Discussion on how marketing and fundraising can go hand to hand

Laura to follow up with iLEAD for support on starting an annual business

Laura to follow up with iLEAD Graphic designer to get letterhead completed

e. Board Development

Collin application received. Board specifically looking for Grants and Fundraising. Board members reminded they can form committees to help.

f. Public Relations

1. School logo

g. Administration

See Previous

VII. New Business

a. Accounts payable approvals for payment as requested by the Executive Director

7:27 PM none

b. Expansion to sixth grade for next year

7:27 PM DrB Motions to expand to 6th grade 2019/2020, Indy Seconds - Motioned passed

c. Valued Added Measures component of charter contract

7:47 PM Meeting on 10/29/18 - 11/19/18. Rick to work with Laura

d. iLEAD All Boards Retreat

7:51 PM Jan 25th & 26th, 2018

Indy to attend this year as board representative and Rick to attend as Chair of the Board

VIII. Executive Session (as and if needed)

8:19 PM Board moves into executive session

8:30 PM Board moves out of executive session

DrB motions to accept Collin Darrell as an Alakai O Kauai Board member, Nicola Seconds. Unanimously Approved

a. Personnel Matters

8:34 PM Board moves into executive session

8:48 PM Board moves out of executive session

IX. Next meeting

a. Acknowledgment of November 19th as the next regular Board meeting

b. Adjournment 8:51PM



